



Board of Works Meeting – Minutes from August 8, 2022

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

Also Present: City Attorney: Brian Hoffer, **Clerk-Treasurer:** Jeff Knight, 10 guests (IP) and 1 members of the press (OL).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from July 25, 2022: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer bill adjustment request for 1062 E. Walnut Street: Utility Superintendent Gerber said all was in order and recommended approval. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The sewer bill adjustment was approved unanimously by voice vote.
 - Sewer Bill adjustment request for 302 E. Market Street: Utility Superintendent Gerber said all was in order and recommended approval. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The sewer bill adjustment was approved unanimously by voice vote.
 - Mr. Ron Bedward presented a request for Shaylee’s Light Ovarian Cancer Awareness Campaign. This includes putting teal ribbons, yard signs and posters placed around the City (mainly uptown - up to 2 blocks out) and the east side of the City. Mayor Jenkins confirmed the prime focus of the campaign would be downtown. Mr. Bedward said yes. Mayor Jenkins recommended that Mr. Bedward work with Street Superintendent Warren and Planning Superintendent Nunemaker for the location for the ribbons, signs, and posters. This will take place from 8/29/22 until 10/1/22. Mayor Jenkins motioned to approve the request with the stipulation that permission is received from private residences when necessary. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.



- New Business

- R. Yoder Construction Pay App #8 for South Park: CT Knight presented the request. Work on the project is nearly complete with only a few things remaining on the punch list. There should not be many requests left as the only thing remaining is the retainage. Mayor Jenkins commented that this request is for \$7,946.10. Mayor Jenkins motioned to approve the pay application. Mr. Stump seconded. Pay App #8 was approved unanimously by voice vote.
- Approval of Apple Festival 5K: Mrs. Michelle Engbrecht presented the request on behalf of the Apple Festival Committee. Street Superintendent Warren asked if the roads would be marked with paint for directional purposes or if the people standing out at the various point (submitted on a map) would be sufficient. Mrs. Engbrecht said it would just be the people and no paint. Mr. Scheumann motioned to approve the Apple Festival 5K and its route. Mr. Stump seconded. The request for the Apple Festival 5K was approved unanimously by voice vote.
- Amendment to SRO Agreement with Wa-Nee Community Schools: Mayor Jenkins talked about the history of the program. This year two new officers from the City will be hired. The school district will pay for the officer's salary, benefits, and new equipment. The term of the agreement will be from August 9, 2022, through December 31, 2026. Mayor Jenkins motioned to approve the amended agreement along with exhibit A. Mr. Scheumann seconded. The amended SRO Agreement with Wa-Nee Community Schools and exhibit A were approved unanimously by voice vote.
- Approve NIPSCO Excavating in ROW Oakland Ave: Mr. Jonathan Erdahl (NIPSCO) presented the request to directional bore the CSX railroad on Oakland Ave. They have a "short". The boring will be 28' below the tracks. The project will take 4-6 weeks (weather permitting). The original requested date was August 15th, but Mayor Jenkins and Street Superintendent Warren talked about how this is the detour used for the Apple Festival and this could be an issue. Mr. Erdahl said they could shift the start date to September 19, 2022 (post Apple Festival). Mr. Scheumann motioned to approve the excavating request. Mr. Stump seconded. The excavating request was approved unanimously by voice vote.
- Approval of Account Payable Vouchers: Mr. Scheumann motioned to approve the 2022 Water APV's totaling \$164,336.19 and the Wastewater APV's totaling \$228,360.96. Mr. Stump seconded the motion. The APV's were approved unanimously by voice vote.



- Report of City Officers:
 - Planning Superintendent Nunemaker: Superintendent Nunemaker requested approval to attend the Indiana Association for Floodplain and Stormwater Management annual conference at the Century Center in South Bend from September 14th through the 16th. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Utility Superintendent Gerber notified the BOW's members that the City hydrants will be flushed. The process will take place at night. No further action was necessary.
 - Fire Chief Lehman: Chief Lehman requested approval for the hiring of Mr. Nick Newcomer as a member of the Nappanee Fire Department effective August 8, 2022. He will be serving as a volunteer EMT and will only be running on medical calls at this time. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Police Chief Rulli: Chief Rulli had two requests:
 - Promotion of Kris Hershberger to Services Lieutenant. He will oversee the SRO's, Training, and Outreach. The promotion will be effective with today's date. Mr. Scheumann motioned to approve the promotion. Mr. Stump seconded. The promotion was approved unanimously by voice vote. Mayor Jenkins noted his appreciation for the work the Officer Hershberger has done in the community and his outstanding service to the schools as SRO.
 - Hiring of John Tice as probationary Patrolman. Officer Tice has worked with the Bremen Police Department the last 6 years and has achieved several instructor certifications. His start date will be August 29, 2022. Mr. Scheumann motioned to approve the hiring. Mr. Stump seconded. The request to hire Officer Tice was approved unanimously by voice vote.
 - Street Superintendent Warren: Superintendent Warren presented a schedule for the department to begin painting parking spaces. Mayor Jenkins motioned to approve the schedule for painting the spaces. Mr. Scheumann seconded. Mr. Scheumann recommended that this approval be left open ended due to the possibility of rain dates. Superintendent Warren agreed. Mayor Jenkins agreed as well and amended his motion to leave these as target dates with the ability to be flexible due to unforeseen circumstances. Mr. Scheumann seconded the amended motion. The amended motion was approved



unanimously by voice vote. The striping with the amendment was approved unanimously by voice vote.

Superintendent Warren closed by giving an update on the Miriam Avenue project. Completion has been held up because of rain, but the south side should be open soon. Mayor Jenkins commented that according to the HRP working schedule, they are ahead of schedule. Superintendent Warren confirmed they are approximately 7-8 days ahead of schedule.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:15 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works