



Board of Works Meeting – Minutes from July 25, 2022

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

Also Present: City Attorney: Brian Hoffer, **Clerk-Treasurer Office Manager:** Nikki Ramer, 20 guests (16 IP and 4 OL) and 1 member of the press (IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from July 11, 2022: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: The request was presented by Street Superintendent Warren regarding a dumpster for Ruhe 152. It will be located in the parking spaces in front of the H&R Block building on Tuesday, July 26th around noon. It will be removed as early in the morning as possible on Wednesday, July 27th. Included with the request was a Certificate of Insurance for the City of Nappanee. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. Mr. Scheumann asked if the Street Department would have cones out to save the spaces. Superintendent Warren replied yes.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Approve Excavating in ROW Application from NIPSCO for Northwood Subdivision: Mayor Jenkins introduced the project and Ms. Megan Hedding with NIPSCO. Ms. Hedding said this is part of the project to modernize the electrical system across northern Indiana. This part of the project is an underground cable upgrade entailing 16,000 feet of underground electrical wiring and conduit. Several utility poles will be switched out. Various members of the NIPSCO team were introduced. Mayor Jenkins commented that the general public most likely does not know about this project, but that notice will be provided. Superintendent Warren noted the Woodview Drive project set to take place in 2023 and asked if this will be impacted. The response by an unknown male voice from NIPSCO was that they will have to look into that. Ms. Hedding stated that the project will begin August 22nd and is expected to last about 12 weeks. Restoration post cards will be sent out to all residents. Mr. Scheumann motioned to approve the excavating in a public right of way request for NorthWood subdivision. Mr. Stump seconded. The request was approved unanimously by voice vote.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



- New Business

- Approve Miriam Ave. Partial Pay App #3 – HRP: Mr. Mike Reese (Troyer Group) presented the request for \$307,260.11. Mr. Reese said that HRP is making good progress. Paving will begin shortly (possibly today). He recommended approval. Superintendent Warren noted that paving will be pushed to next week due to the amount of rain. Mayor Jenkins motioned to approve the pay app. Mr. Stump seconded. Partial Pay App #3 was approved unanimously by voice vote.
- Approve South Park Partial Pay App #7 – R. Yoder Construction: Mr. Reese presented the request. He commented on the final walk through with the IDNR. A few minor things were noted, but the project is nearly finished. He recommended for approval. Mr. Scheumann motioned to approve the pay app. Mayor Jenkins seconded. Partial Pay App #7 in the amount of \$54,868.50 for R. Yoder Construction was approved unanimously by voice vote.
- Approve Water Tower – Division A Partial Pay App #12 – Caldwell Tanks: Mr. Ryan LaReau (Commonwealth Engineers) presented the request for \$79,804.75. The largest portions of this application are completing the coating (which is done) and beginning the work on the altitude valve vault. He recommended approval. Mayor Jenkins motioned to approve the pay app request. Mr. Stump seconded. Partial Pay App #12 was approved unanimously by voice vote.
- Approve Centennial Sewer Rehab Partial Pay App #1 – Visu-Sewer: Mr. LaReau presented the request for \$147,860.38. They only have one other pay application remaining on the project as it is nearly complete. There was one sanitary sewer segment that they were unable to complete. They will come back to complete that section at a later date. Mr. LaReau recommended approval. Mr. Stump motioned to approve the pay application. Mr. Scheumann seconded. Partial Pay App #1 was approved unanimously by voice vote.
- Approve Material Procurement Change Order #2 – Ferguson: Mr. LaReau presented the request. This is for 182 feet of additional sanitary sewer pipe to account for an extension of the sanitary sewer since the time of the project bidding. It was extended up to CR 150 for a better connection point. The cost is \$4,706.52 (\$25.86/Linear Foot). He recommended approval. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. Change Order #2 was approved unanimously by voice vote.
- Approve Proposal for Walnut Street ROW – Troyer Group: Mayor Jenkins said this is a project that has been worked on for a while. The project is for the extension of Walnut Street east of Miriam. The City has been in touch with the property owners. Acquiring the



ROW is the first step in being able to get the area redeveloped. Mr. Reese presented the proposal for acquiring the ROW. The cost to complete the scope of services presented is \$2,400. Mayor Jenkins asked if City Attorney Hoffer and Street Superintendent Warren were good with the proposal. Both said yes. Mr. Scheumann motioned to approve the proposal. Mayor Jenkins seconded. The proposal was approved unanimously by voice vote.

- Approve Sewer Connection Application for 1154 Blackstone – Team Construction: Utility Superintendent Geber presented the request. It is a connection for a single-family residence, and he recommended approval. Mr. Stump motioned to approve the connection. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Excavating in ROW for NIPSCO on Woodview Dr.: Superintendent Warren presented the request. The is to replace/install several utility poles including the overhead equipment and transfer of conductors/wires to the new poles between CR 7 and State Road 19. The start date will be August 15th, 2022, and the completion date is anticipated to be December 5th, 2022. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The excavating request was approved unanimously by voice vote.
- Excavating in ROW for Lumen on Delaware St: Superintendent Warren presented the request. Lumen is running a fiber line to the building straight across from Newmar’s corporate offices. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The excavating request was approved unanimously by voice vote.
- Approval of Account Payable Vouchers: Mr. Scheumann motioned to approve the 2022 Water APV’s totaling \$100,427.53 and the Wastewater APV’s totaling \$87,196.88. Mr. Stump seconded the motion. The APV’s were approved unanimously by voice vote.
- Report of City Officers:
 - Utility Superintendent Gerber: Requested approval for two mid-year raises. The raises are for an additional 50 cents/hour for Crystal Reinhard and Adam Schrock both effective August 1st. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Street Department Superintendent Warren:
 - A request for street closures was tabled until the next meeting due to the recent storm that impacted the City. Mayor Jenkins asked City Attorney Hoffer if this needed to be tabled since it was only a report. Attorney Hoffer



said no, the report just needs to be resubmitted at the next meeting with the updated dates.

- As it pertains to the clean up after the storm, Superintendent Warren said that it will take 2 to 3 weeks to get everything cleaned up. This is happening at the same time repaving is taking place. So, the Street Department may try to clear a street about to be repaved and then move back to where they left off in order to work with the paving contractors schedule. He asked the public for patience during the days to follow. Mayor Jenkins recommended declaring an emergency due to the storm which may allow for the coverage of additional costs incurred for the clean-up. Mayor Jenkins made the motion. Ms. Denise Conlin (NIPSCO) commented that the City was down to 37 residences without power. Mr. Scheumann seconded. The emergency declaration was approved unanimously by voice vote.
- Gave an update on Miriam Avenue paving project.

- Ms. Conlin talked about the outages from the storm.

Adjournment: With no further business to discuss, Mr. Scheumann motioned that the meeting be adjourned. Mayor Jenkins seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:38 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works