



## ***Board of Works Meeting – Minutes from June 27, 2022***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, Rod Stump Jr.

**Also Present: City Attorney:** Brian Hoffer, 35 guests (33IP, 2 OL) and 1 members of the press (1 IP).

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm. Mayor Jenkins introduced Mr. Rod Stump Jr. as the new member of the BOWs at which time Mr. Stump was sworn in and took his seat on the Board.
- Roll call: All members were in attendance as stated above. Mayor Jenkins adjusted the sequence of the agenda in order to administer the oath of office to two new officers for the City.
  - Chief Rulli submitted a memo requesting the hiring of Mr. Jed Beer as a probationary officer with an effective date of June 27<sup>th</sup>, 2022. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request to hire Mr. Beer was approved unanimously by voice vote. At this time Mayor Jenkins administered the oath of office to Officer Beer and Reserve Officer Mark Osborn (approved at the last meeting).
- Approval of the Minutes from June 13, 2022: Mr. Scheumann motioned to approve the minutes. Mr. Stump seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There was a request by a citizen located at 258 W. Centennial for a dumpster in front of their house for five business days for construction purposes. The City is listed as additional insured on the insurance certificate. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
  - Award 2022 Street Paving: Mr. Jared Huss (Lawson-Fisher) recommended awarding the bid to Phend and Brown including Alternate #1 (cul-de-sac). The low base bid was \$788,982.25 with a total of \$919,932.25 including Alternate #1. Street Superintendent Warren concurred with Mr. Huss commenting that the bid received was solid and that the cul-de-sac has been in need of repair for some time but was denied as part of the funding the last two requests. Mayor Jenkins noted that he, Superintendent Warren, and CT Knight were all in favor of moving forward with the inclusion of the cul-de-sac. There may need to be an additional appropriation to cover the cost. Mayor Jenkins motioned to approve awarding the bid, including Alternate #1, to Phend and Brown. Mr. Stump seconded. The award was approved unanimously by voice vote.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: [jknight@nappanee.org](mailto:jknight@nappanee.org).



- West Industrial Storm Drainage: Mayor Jenkins discussed the process of getting bids for this project, noting that when it went to bid none were received. At that point, Abonmarche was able to negotiate with a contractor for the work. The proposed cost from Beer and Slabaugh is \$267,077, with a substantial completion date of November 1, 2022, and a final completion date of June 15, 2023. Mr. Scheumann motioned to approve the project based upon the recommendation from Abonmarche and further discussion and final approval by City Attorney Hoffer and Mayor Jenkins. Mr. Stump seconded. The project was approved unanimously by voice vote.
- New Business
  - HRP Pay App #2 for Miriam Ave: Mr. Mike Reese (Troyer Group) presented the request and recommended approval of the pay application totaling \$353,673.19. The project is progressing on schedule. Mayor Jenkins motioned to approve pay app #2. Mr. Stump seconded. Pay app #2 was approved unanimously by voice vote.
  - Approve Sewer Connection Applications: Utility Superintendent Gerber presented the request for 501 N. Elm Street by Kent's Excavating (repairing sewer collapse) and recommended approval. Mr. Scheumann motioned to approve the request based upon Superintendent Gerber's comments for the need for emergency approval. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - Approve Excavating in ROW: Planning Superintendent Nunemaker presented the request by NIPSCO for excavating at 455 E. Lincoln Street (installation of new gas service) and recommended approval. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
  - Approve request for Farm House Inn Summer Sprinkling Credit: Utility Superintendent Gerber commented that this year a quilt garden has been placed near the Inn. They have requested summer sprinkling credit in order to keep it looking nice. This credit is something normally reserved for single family residential properties. Superintendent Gerber recommended approval. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - Approve Central School – 2<sup>nd</sup> Floor Room Renovation – Change Order #1: Planning Superintendent Nunemaker presented the request. The request is for additional work to be performed by B&B Roofing and Construction to include supplying and installing the remaining metal grid and ceiling tiles with an estimated additional cost of \$680 but not to



exceed \$1,000. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. Change Order #1 was approved unanimously by voice vote.

- Approval of Account Payable Vouchers: Mr. Scheumann motioned to approve the 2022 Water APV's totaling \$104,092.51 and the Wastewater APV's totaling \$83,540.39. Mr. Stump seconded the motion. The APV's were approved unanimously by voice vote.
- Report of City Officers:
  - Street Superintendent Warren:
    - Requested approval for he and Mr. John Hutsell to attend the Street Commissioners conference August 22, 2022, through August 25, 2022. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
    - Gave a brief update on the Miriam Street project.
  - Utility Superintendent Gerber:
    - Mr. Matt Hockert passed his Class 1 Operator test.
    - Meeting with Indiana Earth to discuss the grass not coming in for residents.
    - Updated the Board regarding the Lining project. They will be working on West Market Street Tuesday, Wednesday, and Thursday evenings. There will also be a change order submitted in the future.
  - Park & Rec Superintendent Davis and Mr. Mike Reese gave an update on the Oakland Trail project.

Adjournment: With no further business to discuss, Mr. Scheumann motions that the meeting be adjourned. Mr. Stump seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:07 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works