



Board of Works Meeting – Minutes from May 9, 2022

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann.

Also Present: City Attorney: Brian Hoffer **Clerk-Treasurer Office Manager:** Nikki Ramer, 9 guests (8 IP, 1 OL) and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above. Mr. Stump was unable to attend.
- Approval of the Minutes from April 25, 2022: Mr. Scheumann motioned to approve the minutes. Mayor Jenkins seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - West Industrial Storm Drainage Project: Mayor Jenkins noted that no bids were received for this project. Thus, City Attorney Hoffer contacted the State Board of Accounts to get direction on how to proceed. There is no specific statute that deals with this issue. The SBOA will not make an exception for this issue in an audit situation. The SBOA noted the need to keep documentation pertaining to how this was handled. Attorney Hoffer said that City received quotes for this project, but no bids. The quotes were in excess of the bid threshold. So it may be practical to approach the company that gave the low quote thereby using the process the City did go through originally. Mayor Jenkins said the City will revisit the low quote and enter into negotiations. The outcome will be presented to the BOW.
 - Commonwealth Recommendation for US 6 West Water Extension: Mr. Ryan LaReau (Commonwealth Engineering) presented the recommendation to the Board. The bid received was from Beer and Slabaugh, Inc. for \$105,500. The was below the Engineers estimate of \$193,950. Mr. LaReau recommended awarding the project to Beer and Slabaugh, Inc. as they were deemed by responsive and responsible. Mayor Jenkins motioned to approve awarding the contract as presented. Mr. Scheumann seconded. The award of the project to Beer and Slabaugh, Inc. was approved unanimously by voice vote.



- New Business

- Approve 2022 Memorial Day Parade Rout and Street Closings: Mayor Jenkins presented the route and itinerary for the parade. Mr. Scheumann motioned to approve the parade route and street closings for the Memorial Day Parade. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
 - Central School Suites Second Floor Renovations: Planning Superintendent Nunemaker presented the request. The City sought three bids for the work. One company declined. B&B Roofing and Construction submitted a quote for \$5,430 which turned out to be the low bid. The other bid was from Precision Renovations which came in at \$20,025. The request is to move forward with the renovations utilizing the low bid of \$5,430. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Utility Superintendent Gerber presented the next three requests and gave a favorable recommendation to all three.
 - Availability of Sewer for ATC: Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
 - Availability of Sewer for Right Angle Steel: Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Sewer Connection for 152 N. Summit: Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
 - Fire Department Purchase of Lawn Mower: Fire Chief Lehman presented the request for a new lawn mower. The Fire Department will assume the responsibility to mow the City Hall property and a few city-owned properties nearby. The current mower was not conducive to the amount of mowing necessary. Three quotes were received. The low quote was from Casey's Erosion for \$6,471.50. Chief Lehman recommended purchasing the mower from Casey's Erosion. Mayor Jenkins motioned to approve the purchase of the mower as presented. Mr. Scheumann seconded. The request to purchase the mower was approved unanimously by voice vote.



- Approval of Accounts Payable Vouchers:
 - 2022 Water APV's Totaling \$205,179.74: Mr. Scheumann motioned to approve the Water APV's. Mayor Jenkins seconded. The Water APV's were approved unanimously by voice vote.
 - 2022 WWTP APV's Totaling \$129,681.06: Mr. Scheumann motioned to approve the WWTP APV's. Mayor Jenkins seconded. The WWTP APV's were approved unanimously by voice vote.

- Reports of City Officers:
 - Fire Chief Lehman presented the request to hire two new individuals to the Fire Department: Mr. Brandon Collins as a Firefighter/Medic and Mr. Nick Gaff as a Firefighter/EMT. The requests are to be effective May 9th. Both individuals will work full time on the day shift until such time a new fire station is completed. Mayor Jenkins was very happy to make the motion to approve the hiring of both gentlemen as presented. Mr. Scheumann was happy to second. The hiring of Mr. Collins and Mr. Gaff was approved unanimously by voice vote.
 - Street Department Superintendent Warren requested permission to close Madison Street, south of John Street, to replace two catch basins on Wednesday and Thursday of this week. Street access will be restored on Friday morning. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
 - Utility Superintendent Gerber requested approval to accept the resignation of Mr. Derick Singleton and also permission to advertise for the opening the resignation will create. Superintendent Gerber noted that Mr. Singleton did a good job but was approached by a prior employer with a higher wage. Mayor Jenkins motioned to accept Mr. Singleton's resignation and authorize advertising for a replacement. Mr. Scheumann seconded. The requests were approved unanimously by voice vote.
 - Mayor Jenkins reminded the public of the lawn ordinances. Most of the public does a good job of maintaining their yards. If the weeds get too high, there may be a knock on the door reminding them to cut their grass. Also, there will not be a spring large trash pickup. Borden does allow two large items per month to be picked up. That can be coordinated by contacting them.



Adjournment: With no further business to discuss, Mr. Scheumann motioned that the meeting be adjourned. Mayor Jenkins seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:52 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works