



## ***Board of Works Meeting – Minutes from March 14, 2022***

**Board of Works Members in Attendance:** Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump.

**Also Present: City Attorney:** Brian Hoffer, Nikki Ramer (Office Manager in CT Office), 11 guests (9 IP, 2 OL), and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from February 14, 2022: Mr. Stump motioned to approve the minutes. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.

Approval of the Minutes from February 28, 2022: Mayor Jenkins motioned to approve the minutes. Mr. Stump seconded. The minutes were approved unanimously by voice vote.

- Petitions and Comments by Citizens:
  - Receive Bids for Oakland Trail: Mayor Jenkins confirmed that there was proof of publication and opened the sealed bids. Mr. Mike Reese with the Troyer Group confirmed that each bid should contain a base bid and three alternates. There were two companies who submitted bids. Michiana Contracting, out of Plymouth, Indiana, submitted a base bid of \$1,219,519.20, alt #1 was an addition of \$24,642.01, alt #2 was an addition of \$150,073.09, and alt #3 was a deduction of \$58,750. R. Yoder Construction, out of Nappanee, Indiana, submitted a base bid of \$964,893.50, alt #1 was an addition of \$40,000, alt #2 was an addition of \$111,555, and alt #3 was a deduction of \$75,000. Mayor Jenkins thanked the companies who submitted bids and motioned that the bids be taken under advisement with a recommendation to be made at the March 28<sup>th</sup> BOW meeting. Mr. Scheumann seconded. The motion carried by unanimous voice vote.
  - Sewer Bill Adjustments: Utility Superintendent Gerber said that all was in order with the request, and he recommended approval.
    - 1106 E. Marion St.: Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
    - 907 W. Walnut St.: Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
    - 458 E. Centennial St.: Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The adjustment was approved unanimously by voice vote.



- 806 N. Nappanee St.: Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The adjustment was approved unanimously by voice vote.
  - 308 N. Rosenberger St.: Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
  
  - Dumpster Request – 355 E. Lincoln St.: Street Superintendent Warren presented the request. The requestor’s mother passed away and the father is moving to Tennessee with family. The house is being sold and thus they need to clean it out. There is no room for the dumpster behind the house and so the request is for the dumpster to be allowed in the street beginning on Tuesday March 15<sup>th</sup> and being picked up on March 18<sup>th</sup>. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
  
  - Unfinished Business:
    - Approve Water Utilities Uniform Recommendation: Utility Superintendent Gerber recommended approval for Aramark to be the new provider. Their bid was the lowest at \$10.34. Mr. Stump motioned to approve Aramark as being the new uniform provider. Mr. Scheumann seconded. The recommendation was approved unanimously by voice vote.
  
    - Authorize Bid Notice for West Industrial Park: Mr. Jeff Shaffer (Abonmarche) presented the information on the bids, noting that the initial quotes were rejected, because they exceeded \$150,000, in order to go through a formal bid process. The public notice will be issued in the papers with a bid opening scheduled for the BOWs meeting on April 11. Mayor Jenkins motioned to approve the notice to bidders and allow the notice to be advertised. Mr. Scheumann seconded. The bid notice was approved unanimously by voice vote.
  
  - New Business
    - Partial Pay App #9 for Airport Water Tank – Water Improvements Division A: Mayor Jenkins presented the request for \$34,924.61. Mr. Scheumann motioned to approve partial pay app #9. Mr. Stump seconded. Partial pay app #9 was approved unanimously by voice vote.
  
    - GM Development – Partial Pay App #5 (Wellfield Park and Restroom Construction): Mayor Jenkins presented the request. Mayor Jenkins motioned to approve partial pay app #5. Mr. Stump seconded. Mayor Jenkins noted the completion date is scheduled for mid-May. Partial pay app #5 was approved unanimously by voice vote.



- Declare Wellfield Park Bleachers Obsolete and Advertise for Sealed Bids: Mayor Jenkins commented that the existing bleachers at Wellfield Park were purchased by the school and given to the city. These will be replaced as part of the overall project. In order to do so, Mayor Jenkins requested that these bleachers be deemed obsolete and advertise for sealed bids. Mr. Scheumann motioned to declare the bleachers obsolete and advertise for sealed bids to be received at the BOWs meeting on April 11th. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approve Applications for Sewer Connections:
  - 401 N. Summit St.: Utility Superintendent Gerber said this was for a repair and he recommended approval. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - 401 W. Walnut St.: Utility Superintendent Gerber said this was for a repair and he recommended approval. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - 710 S. Vernon St.: Utility Superintendent Gerber said this was for a new residence and recommended approval. Mr. Stump motioned to approve the connection. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
  - Prairie Lane Lot 51 ½ + 52 (2001 Prairie Lane): Utility Superintendent Gerber said this was for a new residence and recommended approval. Mr. Scheumann motioned to approve the connection request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approve Excavating in Public Right-of-Way:
  - 401 N. Summit St.: Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
  - 2001 Prairie Lane: Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
  - 201 W. Reed (South Park): Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
  - 600 S. Summit (Recovery Park): Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Approve Driveway Permit for 2001 Prairie Lane: Planning Superintendent Nunemaker and Street Superintendent Warren presented the request. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.



- Approval of Accounts Payable Vouchers:

- 2022 Water APV's Totaling \$235,496.56: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
- 2022 WWTP APV's Totaling \$142,772.85: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.

- Reports of City Officers:

- Police Chief Rulli requested approval to hire Mr. Justin Lentz as a probationary patrolman beginning 3/18/22. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

Chief Rulli also informed the BOW's that Chrysler cancelled the orders for the Dodge Durangos thus causing him to try and find three new vehicles elsewhere. He was able to order three Ford SUVs out of Bloomington (Bloomington Ford – on state QPA list) for approximately \$700 more. The hope is that the vehicles will be built in July. Mayor Jenkins discussed that municipalities around the state are having this issue and then motioned to approve the change from Dodge to Ford and for the acquisition of the three new vehicles. Mr. Stump seconded. The acquisition was approved unanimously by voice vote.

- Utility Superintendent Gerber requested approval to have Griffen fix a part that is currently under warranty. The cost will be \$2,774. Mr. Stump motioned to approve the request. Mr. Scheumann seconded.
- Street Superintendent Warren wished to change a request for street closure for the Leprechaun Chase run to Friday and Saturday. Mr. Scheumann motioned to approve the change. Mr. Stump seconded. The request was approved unanimously by voice vote.

Superintendent Warren also notified the BOW's members that there will be training next week for use of the new street sweeper. He also noted there will be a notice issued regarding bagging leaves.



Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:03 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works