



Board of Works Meeting – Minutes from February 28, 2022

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump.

Also Present: City Attorney: Brian Hoffer, **Clerk Treasurer:** Jeff Knight, 7 guests (6 IP, 1 OL), and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from February 14, 2022: Mayor Jenkins motioned to table the minutes in order to give time for City Attorney Hoffer and CT Knight to adjust the language pertaining to the “findings of fact” section and awarding the bid to HRP instead of Indiana Earth. Mr. Stump seconded. The minutes were tabled unanimously by voice vote and will be resubmitted at the next meeting on March 14th.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustments: Utility Superintendent Gerber said that all was in order with the request, and he recommended approval.
 - 704 S. Clark St.: Superintendent Gerber stated that this was a frozen water line that has been repaired. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Water Main Material Bid Award: Mr. Andrew Robarge (Commonwealth Engineers) presented the recommendation of awarding the contract to Ferguson Enterprises, LLC dba Ferguson Waterworks. They were the lone bidder with a bid of \$443,839.90. The Engineer’s estimate was \$621,915 for the total cost of the project. Ferguson was \$178,075.10 less than the estimate. Mayor Jenkins motioned to accept the recommendation from Commonwealth and award the procurement contract to Ferguson Waterworks. Mr. Stump seconded. The motion passed unanimously by voice vote.
 - West Industrial Park Drainage Award: Mayor Jenkins reviewed the quotes that had been received at the last meeting. Abonmarche submitted a letter listing the quotes (Beer and Slabaugh - \$227,802 and Selge Construction Company - \$290,775.75). The Engineer’s estimate for the project was \$145,490. Mayor Jenkins noted that Abonmarche recommended going with the low quote, however he and City Attorney Hoffer discussed

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the quotes being above the \$150,000 threshold which would require a public bid process. Therefore, Mayor Jenkins motioned to reject both bids and send this back out for public bid. Mr. Scheumann seconded. The motion carried unanimously by voice vote

- New Business

- Commonwealth Engineers – Engineering Project Scope and Fee Estimate (NorthWood Flow Meter): M. Robarge presented the proposal. The flow meter will be located at the wastewater treatment plant for two months. The intent of this flow meter is to track the flows as well as record the rainfall data from the city’s rain gauges. The memo reflected one flow meter for one month. It should be one flow meter for two months. Installation should be in March depending on the weather. The cost is \$5,500. Mr. Scheumann motioned to approve the proposal. Mr. Stump seconded. The proposal was approved unanimously by voice vote.
- Excavating in Public Right of Way:
 - Oakland Avenue – Campos EPC: Planning Superintendent Nunemaker presented the request for two 8” bore holes for Geotech exploration. The holes will be 40’ deep and will be patched upon completion. Mayor Jenkins showed a map of where the work will take place. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - 700 Block of E. Walnut Street: Planning Superintendent Nunemaker presented the request. This request is from Community Fiber to install fiber underground. Mayor Jenkins showed a map of where the work will take place. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
- Receive Sealed Quotes for Work Uniforms for Water and Wastewater: CT Knight opened the sealed quotes. Companies who provided quotes were UniFirst, Aramark, and Cintas. All of the companies provided a per garment quote. CT Knight suggested providing the quotes to Utility Superintendent Gerber and allowing him to put a comparative analysis together and then having him come back with a recommendation at the next meeting. Mr. Stump motioned to take these under advisement with a recommendation made at the March 14th meeting. Mayor Jenkins seconded. The motion was approved unanimously by voice vote.
- Sewer Repair: US Rod 502 S. Oakland Ave.: Utility Superintendent Gerber presented the request from Kent’s Excavating. The sewer collapsed at 502 S. Oakland. Rather than try to



repair the old clay tile, Kent's put in a new pvc tile. The fee for the connection is \$100. Mr. Scheumann motioned to approve the repair. Mr. Stump seconded. The repair was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:

- 2022 Water APV's Totaling \$185,395.29: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
- 2022 WWTP APV's Totaling \$105,657.49: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.

- Reports of City Officers:

- Parks and Rec Superintendent Chris Davis requested an exemption of the Noise Ordinance (#1226) in order to allow mowing prior to 7:00 am. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Mayor Jenkins discussed a memo pertaining to how overtime is handled. There will be a change in how it is calculated, and the change will be reflected in the Employee Handbook.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:53 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works