



## ***Common Council Meeting – Minutes for December 20, 2021***

**Council Members in Attendance:** Ben Leavitt (OL), Dana Hollar, David Kauffman, Kelbi Veenstra

**Also Present: Mayor:** Phil Jenkins, **Clerk Treasurer:** Jeff Knight

- Call to Order: Mayor Jenkins called the meeting to order at 7:01 pm and opened with the Pledge of Allegiance and prayer.
- Roll Call: Council members listed above were in attendance. Councilwoman Rosa was unable to attend.
- Approval of Minutes from December 6, 2021: Councilman Hollar motioned to approve the minutes. Councilman Kauffman seconded. The minutes were approved unanimously by voice vote.
- Petitions or Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions:
  - Clerk-Treasurer Report for November 30, 2021: CT Knight presented the report and discussed the interest rate environment pertaining to the investments. He noted the City was able to get .40 for 12 months for the 1<sup>st</sup> Source Bank CD that matures this month. Councilman Kauffman thought that was a pretty good rate. Councilman Hollar agreed. CT Knight also noted that the second distribution of property taxes should be received in the next few days. Between general property taxes, license excise taxes, and TIF, the deposit should be roughly \$3.5 million (general property tax should be about \$1.7 million). Councilman Kauffman motioned to approve the CT Report. Councilwoman Veenstra seconded. The CT Report was approved unanimously by voice vote.
- Unfinished Business:
  - Third Reading of Ordinance 1597 – 2022 Salary Ordinance: Mayor Jenkins stated there have been no changes since the second reading. There were no further questions or comments. Councilman Leavitt motioned to approve Ordinance 1597 – 2022 Salary Ordinance on third reading. Councilman Kauffman seconded. Ordinance 1597 – 2022 Salary Ordinance was approved unanimously on third reading by roll call vote.



- Third Reading of Ordinance 1598 – Jamie Corporation Annexation: Mayor Jenkins noted that there have been no changes since the first or second readings. Councilman Kauffman motioned to approve the ordinance on second reading. Councilwoman Veenstra seconded. Ordinance 1598 – Jamie Corporation Annexation was approved unanimously on third reading by roll call vote.
- New Business:
  - Resolution 753-21 – Year End Transfers: CT Knight and Mayor Jenkins discussed the year end transfers. CT Knight commented on the differences between the statutory ability to transfer internally without having to approach the Council versus the transfers that require their approval. There is one more payroll coming up this next Friday so there may be a small number of additional corrections possible although it is hoped that these transfers cover everything. Mayor Jenkins noted that there has been a concerted effort to tighten up the budgets so there is not too much fluff. CT Knight also commented that the list of transfers is much smaller this year than in the prior year which is indicative of the progress made by the department heads in managing their budgets. Councilman Hollar motioned to approve the resolution. Councilman Kauffman seconded. Councilman Hollar commented that not every variable can be accounted for. Mayor Jenkins agreed. Councilman Leavitt thought that with all of the capital acquisitions during the year that these transfers did not seem to be out of line. Mayor Jenkins noted that the appropriation report is 50, or so, pages and the transfers are only a page and a half. That spoke well for how the budgets were being handled. Mayor Jenkins added that by making these transfers for the Park and Rec department and adjusting the 2022 budget accordingly, their department should be made whole and in good shape for the next year. With no further questions or concerns, Resolution 753-21 – Year End Transfers was approved unanimously by roll call vote.
  - Approval of Accounts Payable Vouchers: 2021 APV's Totaling \$1,186,578.46: CT Knight reiterated that this was another of the big payrolls to hit during the month of December. Included in this were the Fire, EMS, and Police allowances and longevity which came to \$1,077,000. Councilman Kauffman motioned to approve the APV's. Councilwoman Veenstra seconded. The APV's were approved unanimously by voice vote.
  - Reports from City Officers: There were none. Councilman Leavitt commended the Street department and all others that helped put the Christmas lights up downtown. They look great. Mayor Jenkins agreed and said he will pass the comments along. Councilman Leavitt also noted how

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much he appreciates the “all hands” mentality the City employees have. Mayor Jenkins concurred. Mayor Jenkins discussed some of the things that may be in store for Council meetings in 2022. He would like to be able to get the Council out to see some of the facilities the City uses, and the programs offered.

Mayor Jenkins concluded by discussing the Opioid Settlement that the City would like to be given authority (specifically CT Knight and Mayor Jenkins) to enter into if it appears reasonably beneficial to the City. Councilman Kauffman motioned to approve authorization. Councilman Hollar seconded. The request was approved unanimously by voice vote.

Adjournment: With no further business to be discussed, Councilman Hollar motioned to adjourn the meeting and Councilwoman Veenstra seconded. The meeting was adjourned at 7:31 pm by unanimous voice vote.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of the Council