



Board of Works Meeting – Minutes from December 20, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump.

Also Present: Clerk Treasurer: Jeff Knight, 7 guests (5 in person and 2 online), and no member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above. City Attorney Brian Hoffer was unable to attend.
- Approval of the Minutes from December 13, 2021: Mayor Jenkins submitted the minutes for the previous BOW's meeting. Mr. Scheumann motioned to approve the minutes as presented. Mr. Stump seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.
- New Business
 - Approve Troyer Group for Construction Administration for Miriam Street: Mayor Jenkins presented the recommendation. The proposed total fee is \$31,700. Mayor Jenkins motioned to approve making Troyer Group the administrator for the Miriam Street project. Mr. Stump seconded. The recommendation was approved unanimously by voice vote.
 - Approve Purchase of Street Sweeper through Sourcewell (Resolution 752-21): Street Superintendent Warren presented the resolution to allow the City to move forward with the acquisition. The quote came in (with the options) at \$243,667.30. The final cost, after the trade-in value, is \$223,667.30. Mayor Jenkins noted that the City has used Sourcewell for other acquisitions as well, specifically noting an ambulance and combination truck. Mr. Scheumann motioned to approve the resolution. Mr. Stump seconded. Resolution 752-21 was approved unanimously by voice vote.
 - Approve Excavating in Public Right-of-Way (Tomahawk Drive/CR 101): Planning Superintendent Nunemaker presented the request. This is for R. Yoder Construction to do the infrastructure construction for INTech at CR 101. The work is projected to begin in early February and end in April. Mayor Jenkins motioned to approve the excavation in a public

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



right-of-way request. Mr. Scheumann seconded. Mr. Scheumann asked if the construction plans have been or will be reviewed. Mayor Jenkins responded that Commonwealth Engineers has completed a review of the plans and the routing. The request was approved unanimously by voice vote.

- Approve Sewer Connection at 952 E. Lincoln St.: Utility Superintendent Gerber presented the request. This replaces a collapsed sewer line at the address. Mr. Stump motioned to approve the sewer connection. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Approve Request to use Downtown Parking Spaces at Hunters Hide Away: Superintendent Warren presented the request. R. Yoder Construction will be installing new store front windows on the Main Street side. They have asked for three days to complete their work. The dates are December 20th, 27th, and January 10th. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Award Roofing Contract for Nappanee Center: Mayor Jenkins commented that the roofing problems were exposed on October 25th when heavy rains came through the area. After receiving bids, Planning Superintendent Nunemaker recommends moving forward with Love Contractor, Inc. The cost for this project will be \$38,844.75. Mayor Jenkins motioned to award the contract to Love Contractor, Inc. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Award Roofing Contract for Central School: After receiving bids, Planning Superintendent Nunemaker recommends moving forward with Love Contractor, Inc. The cost for this project will be \$85,590. Mr. Scheumann motioned to award the contract to Love Contractor, Inc. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Award Roofing and Internal Repair Contract for 453 W. Lincoln Street: After receiving bids, Planning Superintendent Nunemaker recommends moving forward with Love Contractor, Inc. The cost for this project will be \$5,600. Mayor Jenkins motioned to award the contract to Love Contractor, Inc. The request was approved unanimously by voice vote.
- Approve Central School Lease for Luke Johns: Mayor Jenkins told the members that the room to be rented is the classroom on the second floor on the northeast side. Mr. Scheumann motioned to approve the lease agreement. Mr. Stump seconded. The request was approved unanimously by voice vote.



- Approve Commonwealth to Prepare Plans and Specifications for Extending Water and Sewer at NorthWood High School and West Market Street: Mayor Jenkins presented the request. The work at NorthWood High School will be in the area to the east of the school and north of Woodview. The school is planning on putting a private road in between CR 52 and CR 150. It is the intent of the City to extend water from SR 19 down CR 150 and then down the new private drive to CR 52, and then provide sewer from CR 52 out to CR 150. This will provide capacity for future expansion. Mr. Scheumann motioned to approve Commonwealth preparing plans and specs for the project. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
 - 2021 Water APV's Totaling \$91,846.99: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
 - 2021 WWTP APV's Totaling \$108,410.51: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.
- Reports of City Officers:
 - Mayor: Mayor Jenkins discussed an Opioid Settlement that the State is working on with some of the pharmaceutical companies. As part of the settlement municipalities in the State are eligible to receive some of the funds from the settlement. This request seeks authorization for Mayor Jenkins and CT Knight, with advice from the City Attorney, to enter into such settlement and take all necessary action to have the City participate if it is determined that such participation is possible and reasonably beneficial to the City. Mr. Stump motioned to grant the authorization. Mr. Scheumann seconded. Authorization was granted unanimously by voice vote.

Mayor Jenkins concluded by thanking the BOW members and City staff for their service in 2021.



Adjournment: With no further business to discuss, Mr. Scheumann motioned that the meeting be adjourned. Mr. Stump seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:45 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works