



Board of Works Meeting – Minutes from November 22, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, and Rod Stump.

Also Present: City Attorney: Brian Hoffer, 9 guests (8 in person and 1 online), and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from November 8, 2021: Mayor Jenkins submitted the minutes for the previous BOW's meeting. Mr. Stump motioned to approve the minutes as presented. Mayor Jenkins seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Hoosier Coating Industrial Sewer Connect (Tabled): Mayor Jenkins inquired of Utility Superintendent Gerber if this request was ready to be removed from a tabled status and acted upon. Superintendent Gerber said yes. Mr. Scheumann motioned to remove the request from the tabled status. Mr. Stump seconded. The request was removed from the table unanimously by voice vote.

Superintendent Gerber presented the request indicating that INDEM has approved, and the company has met the requirements. Mayor Jenkins motioned to approve the industrial sewer connection. Mr. Scheumann seconded. The connection was approved unanimously by voice vote.
 - Receipt of Quotes for Old Central School Roof: Two sealed quotes were received. CT Knight opened and read the quotes to the attendees. The first quote was from Love Contractors (located in Nappanee) with a base bid of \$85,590. The second quote was from R. Yoder Construction (located in Nappanee) with a base bid \$155,356.74. There was an alternate quote listed as well for \$113,438.92. Mr. Scheumann motioned to take these quotes under advisement and have a recommendation presented at the next BOW meeting on December 13th. Mr. Stump seconded. The motion was approved unanimously by voice vote.



- New Business

- Approve Thankful Four Run – November 25, 2021: Mr. Mark Mikel (Director of FCDC) presented the request to have the annual run Thanksgiving morning which includes the closure of Woodview Drive from 7:55 am until 8:15 am from Panther Drive to Woodview Elementary. At that point the runners will move over to the bike path. Roughly 700 runners are expected to participate. Superintendent Warren noted that they have never done a hard close on the road in the past. Mr. Mikel said the only closer, per se, was a police presence. The run has raised enough money to allow over \$100,000 in scholarships to be awarded. Mayor Jenkins motioned to approve the run request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approve 2022 Township Fire Contracts: Mayor Jenkins presented each of the following township fire contracts:
 - Union Township: Mr. Scheumann motioned to approve the Union Township fire contract for 2022. Mr. Stump seconded. The contract was approved unanimously by voice vote.
 - Locke Township: Mayor Jenkins motioned to approve the Locke Township fire contract for 2022. Mr. Scheumann seconded. The contract was approved unanimously by voice vote.
 - Scott Township: Mr. Stump motioned to approve the Scott Township fire contract for 2022. Mr. Scheumann seconded. The contract was approved unanimously by voice vote.
 - Jefferson Township: Mayor Jenkins motioned to approve the Jefferson Township fire contract for 2022. Mr. Stump seconded. The contract was approved unanimously by voice vote.
- Water Main Replacement Division C – Partial Pay App #11: Mr. Andrew Robarge (Commonwealth Engineers) presented the partial pay application for Indiana Earth. The amount is for \$83,010.30 split between the water service and water main replacement. Commonwealth has reviewed the request, and all is in order. They recommend approval. Mayor Jenkins asked if this request had a waiver of liens. Mr. Robarge said yes and directed the Mayor to the last page of the document. Mr. Scheumann motioned to approve payment of the partial pay application. Mayor Jenkins seconded. Partial Pay App #11 was approved unanimously by voice vote.
- Water Main Replacement Division C – CO #5: Mr. Robarge presented the change order request. This is a request from Indiana Earth for an extension of 54 days to the contract. They initially wanted 78 days, but Commonwealth and the City deemed 54 days reasonable



and agreeable to both parties. The reason for the request was various weather-related stoppages and COVID related illnesses impacting Indiana Earth's progress. Mayor Jenkins noted that the new substantial completion date is 11/24/21 (this Wednesday). After the 24th, liquidated damages will begin to be incurred. The new Final Pay date is 12/22/21. Mayor Jenkins motioned to approve Change Order #5. Mr. Stump seconded. Change Order #5 was approved unanimously by voice vote. Mayor Jenkins noted the improvement in the progress Indiana Earth has made over the last few weeks and extended his appreciation.

- Water Tank Improvements Division A – Partial Pay App #5: Mr. Robarge presented the partial pay application. Commonwealth recommends paying the amount requested of \$139,698.45. The goal is to have the entire water tower up in January. Mr. Scheumann motioned to approve the pay app. Mr. Stump seconded. Partial Pay App #5 was approved unanimously by voice vote.
- Amendment to Task Order 2021-04 – Commonwealth Engineers: Mr. Robarge presented the amendment. Due to the timing of the projects, there has not been as much concurrence as they had hoped. There are additional funds in the bonds in order to cover this type of situation. The additional costs pertain to construction engineering (\$16,500) and Resident Project Representative (\$55,000). Mr. Stump motioned to approve the amendment. Mr. Scheumann seconded. The Amendment to Task Order 2021-04 was approved unanimously by voice vote.
- Intech Utility Improvements Project – Task Order 2021—5 Commonwealth Engineers: Mr. Robarge presented this request. The RPR who is currently in the City will continue on with this project. This is a three-to-four-month project. Mayor Jenkins commented that the developer has put together the plans and that Commonwealth and Superintendent Gerber have reviewed them and made suggestions. The RPR is worth the cost. Mr. Scheumann motioned to approve Task Order 2021-5. Mayor Jenkins seconded. Task Order 2021-5 was approved unanimously by voice vote.
- Wellfield Park and Park Restroom Project – Partial Pay App #1: CT Knight presented the pay application and described how the billing and payment is taking place for this combination of projects. Mayor Jenkins motioned to approve Partial Pay App #1. Mr. Scheumann seconded. Partial Pay App #1 was approved unanimously by voice vote.
- Excavating in Public Right-of-Way:
 - 1134 Blackstone Blvd: Mayor Jenkins and Superintendent Warren presented the request. The work has already been completed. Mr. Stump motioned to approve



the excavating request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

- East-West Alley in 200 block between Railroad and Randolph St. – Verizon: Planning Superintendent Nunemaker presented the request. An overview of the property and the project were shown on the monitors. Mayor Jenkins motioned to approve the excavation request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- 71943 CR #101 to CR #52: Mayor Jenkins presented the request. This will get fiber out to the property. Mr. Scheumann motioned to approve the excavation. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
 - 2021 Water APV's Totaling \$137,557.77: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
 - 2021 WWTP APV's Totaling \$71,032.43: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.
- Reports of City Officers:
 - Street Superintendent: Superintendent Warren requested approval to advertise for a new employee. The position is included in the 2022 budget. Mr. Scheumann motioned to approve advertising for a new employee. Mr. Stump seconded. The request was approved unanimously by voice vote.

Superintendent Warren also noted that they are trying to get through the City to pick up leaves this week. It's a short week, but they will try to get through the City once. Mayor Jenkins thanked the Street Department for their efforts.

- Planning Superintendent: Superintendent Nunemaker inquired about the process of awarding the roofing contract sooner than the 13th if the situation is deemed an emergency, especially since the next meeting will not take place for three weeks. City Attorney Hoffer said that if there was one other contractor who wished to respond with a quote they should be given the opportunity. After some discussion, Mayor Jenkins motioned to allow Superintendent Nunemaker and City Attorney Hoffer to work through the issue in order to see if the award may be made prior to the 13th. Mr. Stump seconded. The motion was approved unanimously by voice vote.



- Water and WWTP Superintendent: Superintendent Gerber requested approval to pay for water line damage created by the City at 805 W. Market Street. The cost is \$5,275. Mr. Scheumann motioned to approve paying for the repairs. Mr. Stump seconded. The request was approved unanimously by voice vote.

Additionally, Superintendent Gerber requested street closures for asphalt work. Mayor Jenkins motioned accordingly. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

- Mayor: Mayor Jenkins informed the members that the City received notification from INDOT that it was awarded \$717,988.69 from the Community Crossings Matching Grant. The funds will be used for the reconstruction of Miriam St. Mayor Jenkins asked for a resolution to grant him authorization to sign the agreement. Mr. Scheumann motioned to give authorization to Mayor Jenkins to sign the agreement. Mr. Stump seconded. Authorization was granted unanimously by voice vote.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mayor Jenkins seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:22 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works