



Board of Works Meeting – Minutes from October 11, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump.

Also Present: **City Attorney:** Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight, 6 guests, and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from September 27, 2021: CT Knight submitted the minutes for the previous BOW meeting. Mr. Stump motioned to approve the minutes as presented. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Receive proposals for 2022 Street Dept. Pickup Truck: Street Superintendent Warren read the two proposals that were received. The first proposal was from Burnworth Zollars with a price of \$46,463.95 and a trade-in value of \$10,000. The second proposal was from McCormick Motors with a price of \$40,700 and a trade-in value of \$13,000. Mayor Jenkins motioned to take the proposals under advisement and make a determination at the next BOW meeting on October 25th. Mr. Scheumann seconded. The motion was approved unanimously by voice vote.
- New Business
 - South Park Partial Pay App #2 – R. Yoder Construction: Mayor Jenkins presented the partial pay application. Mr. Mike Reese (Troyer Group) indicated that all was in order. Mr. Scheumann motioned to approve Partial Pay App #2. Mr. Stump seconded. The partial pay app was approved unanimously by voice vote.
 - South Park Change Proposal #1: Mr. Reese presented this request to upgrade 285 feet of edging around the mulched zip line area from heavy duty polyethylene edging to concrete curb edging. This request was to increase longevity and reduce maintenance efforts. The change order increase is for \$3,360. Mayor Jenkins motioned to approve the change order. Mr. Stump seconded. Superintendent Davis commented on the benefits of this change order. The change order was approved unanimously by voice vote.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



- 2021 Harvest Party Request: Mayor Jenkins presented the request. The hours are from 6:30 pm to 8:00 pm on October 30th at the downtown pavilion. On the morning of the 30th and going until midnight, Clark Street from the Legion to the Depot will need to be closed. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Resolution 748-21 Aim Medical Trust: Mayor Jenkins presented the contract for medical insurance. It was recommended that the City go with the AIM Medical Trust. There will be a significant savings over the current plan. The City will be the 50th municipality to join the Trust. The City did look at the Medical Trust four years ago. At that time they were not able make it cost effective to go with them. The cost increase in medical insurance costs next year will be capped at 3%. Mayor Jenkins made the motion to go with the AIM Medical Trust. Mr. Stump seconded. Switching to the AIM Medical Trust was approved unanimously by voice vote.
- Proposed Cedar Cove Development through Wellfield Park – Easement Sketch for Drainage: This proposal will be presented at the Planning meeting on Thursday. Mayor Jenkins described the easement. Superintendent Nunemaker said this is a combination of above and below ground drainage. Mayor Jenkins motioned to table this proposal until the Planning Commission makes a recommendation. Mr. Scheumann seconded. The proposal was tabled unanimously by voice vote.
- Approval of Accounts Payable Vouchers:
 - 2021 Water APV's Totaling \$208,765.13: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
 - 2021 WWTP APV's Totaling \$78,658.97: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.
- Reports of City Officers:
 - Street Superintendent: Superintendent Warren commented that Phend and Brown is working on paving on behalf of the City and not INDOT in these particular cases. There are temporary "no parking" signs downtown. Also, Paving Solutions is working on the crack and seal project.
 - Park Superintendent: Superintendent Davis told the BOW members the park drinking fountains and restrooms will be closed on November 1st.



- Senior Center Director: Mayor Jenkins presented the request on behalf of the Senior Center to hire Mr. Bob Stats as a driver effective immediately. He will be paid \$106 per day. Mr. Scheumann motioned to approve hiring Mr. Stats. Mr. Stump seconded. The request was approved unanimously by voice vote.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:46 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works