



Board of Works Meeting – Minutes from July 26, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (OL), Wayne Scheumann, Rod Stump.

Also Present: **City Attorney:** Brian Hoffer, **Clerk-Treasurer:** Jeff Knight, 7 guests (2 via video conference), and 1 member of the press.

- Call to order: Mr. Scheumann called the meeting to order at 3:30 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from July 12th, 2021: CT Knight submitted the minutes for the previous BOW meeting. Mr. Stump motioned to approve the minutes as presented. Mayor Jenkins seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustment – 1061 Parkwood Drive: Water and WWTP Superintendent Gerber said all was in order and recommended the adjustment. Mr. Stump motioned to approve the bill adjustment. Mr. Scheumann seconded. There were no questions or comments. The request was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Award of South Park Project: Park Superintendent Davis presented the award recommendation from the Troyer Group for R. Yoder Construction. Mr. Scheumann asked if Alternate B was being accepted for \$10,801 along with the Base Bid of \$295,868. Superintendent Davis say yes, but it will be determined if it is needed later. Mayor Jenkins said that Alternate B was for the measured loop around the park to be concrete instead of asphalt. Mayor Jenkins motioned to proceed with R. Yoder Construction, accepting the Base Bid and Alternate B for a total contract amount of \$306,669. Mr. Stump seconded. The award was approved unanimously by voice vote.
- New Business
 - Sewer Connection: 1145 Blackstone Blvd: Utility Superintendent Gerber noted that all was in order for this single-family residence and recommended the connection. Mr. Scheumann motioned to approve the connection. Mr. Stump seconded. The sewer connection request was approved unanimously by voice vote.



- Sewer Connection: Guiss & Market Street: Utility Superintendent told the BOW members that this will be a new business going in at this location. They have paid their fees and he recommended approval of the request. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The sewer connection request was approved unanimously by voice vote.

- Curb Cut at 511 Buffalo Court: Street Superintendent Warren presented the request. Mr. Scheumann asked if the drive would come in via Heritage. Planning Superintendent Nunemaker said yes and added that this is a secondary use garage, and it meets the setback requirements. Mayor Jenkins asked if the curb would be cut or if the existing curb will be used. Planning Superintendent Nunemaker indicated that intent was to cut the curb. Mayor Jenkins follow-up by asking Street Superintendent Warren if there would be any issues with ADA. Superintendent Warren said he was just made aware of the request and did not have an answer regarding the ADA issue. Mayor Jenkins then requested Planning Superintendent Nunemaker to let the homeowner know that if the curb is cut, then the angle of the sidewalk would need to be modified to meet ADA requirements. Mr. Scheumann affirmed that Planning Superintendent should have that discussion with the homeowner. Mr. Scheumann motioned to approve the request with the stipulation that the homeowner be made aware of the ADA implications if the curb is cut. Mayor Jenkins seconded. The request was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:
 - 2021 Water APV's Totaling \$75,932.88: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.

 - 2021 WWTP APV's Totaling \$406,111.06: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.

- Reports of City Officers:
 - Fire/EMS: Chief Lehman requested approved to attend the FDIC (Fire Department Instructor Conference) on August 5th and 6th. This was postponed from last year but paid for last year. There is no current cost. Mr. Stump motioned to approve the conference attendance. Mayor Jenkins seconded. The request was approved unanimously by voice vote.

Chief Lehman also requested approval to attend training put on by the Goshen Fire Department on a monthly basis. The request includes sending personnel as well equipment (as necessary). The training takes place every third Saturday of the month. Mayor Jenkins



motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

- **Police:** Chief Rulli had three requests of the BOW's.
 - **Approval to Hire Courten Clark as a Reserve Patrolman:** Chief Rulli gave a brief bio of reserve officer Clark and asked that approval be effective on the same date (June 26th) of the request. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote. Mayor Jenkins added that officer Clark was the City's first legislative body youth advisor from NorthWood High School.
 - **Approval to Hire Julius Rhodes as a Reserve Patrolman:** Chief Rulli gave a brief bio of reserve officer Rhodes and asked that approval be effective on the same date (June 26th) of the request. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - **Donation of Two Squad Cars to the Indiana Law Enforcement Academy:** Chief Rulli made the request and provided the VIN's. This is something that has been done almost every year for which the Police Department receives academy credit. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

- **Water/WWTP:** Superintendent Gerber updated the BOW members on the status of the Water project. He also presented a request from Indiana Earth to close West Centennial Street as they take trees down. Notice has been given to all property owners on the north side of the road. Mayor Jenkins motioned to approve the closure. Mr. Stump seconded. The request was approved unanimously by voice vote. Indiana Earth will communicate with the Police Department and EMS regarding the closures. Mayor Jenkins asked if the work would be completed prior to school opening. Superintendent Gerber said he thought they should be done in about four days.

On a terribly sad side note, Superintendent Gerber asked that Mr. Mark Fields the RPR with Commonwealth Engineering be kept in everyone's prayers. His daughter was killed in a car accident last Saturday.

- **City Counsel Hoffer** made a request for the City to enter into a contract with Specialized Land Services Inc. to obtain easements related to the InTech development. The City will handle this as a Public Works project. The cost is not to exceed \$8,920 which will be reimbursed by InTech. City Council will need to pass an ordinance regarding this. The



motion today will be subject to their approval. Mr. Scheumann made the motion to approve this request subject to Council approval. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Street Department: Superintendent Warren commented that American Pavements is in town to do the Crack and Seal project. There will be some parking closure signs for the work to be completed so Superintendent Warren requested that people honor their request. They should be here for about three days.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mayor Jenkins seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:01 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works