



Board of Works Meeting – Minutes from June 28th, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins, Wayne Scheumann, Rod Stump.

Also Present: City Attorney: Brian Hoffer, **Clerk-Treasurer:** Jeff Knight, 7 guests (1 via video conference), and 1 member of the press.

- Call to order: Mayor Jenkins called the meeting to order at 3:31 pm.
- Roll call: All members were in attendance as stated above.
- Approval of the Minutes from June 14th, 2021: CT Knight submitted the minutes for the previous BOW meeting. Mr. Stump motioned to approve the minutes as presented. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Mr. Arlin Hochstetler (representing B&B Roofing and Construction) requested to have the west and south alleys closed in order to complete siding work. The work will take place on Neighbor's Mercantile on East Market Street between 7:00 am and 3:00 pm on Tuesday, July 6th. The work was not originally planned to take place until August, but the sub-contractor's schedule opened up and allowed them to get to the work sooner. Two handicap parking spaces will also need to be closed in order to situate dumpsters close to the work site. On Tuesday, the work to be completed will be sand blasting on the west side and siding removal on the east side. Later, in August, additional work will be done on the south side which will cause that alley to be closed. Mayor Jenkins commented that the City wishes to be sensitive to the needs of the business owners that utilize the alleys, but also wants to have an environment conducive to making improvements. Street Superintendent Warren concurred with the Mayor's comments. Mr. Scheumann said he did not have any questions but wished to make certain the local businesses were notified. Mr. Hochstetler indicated he would make the contacts. Mr. Scheumann motioned to approve the closure of the alleys and two handicap spaces, along with obtaining a Certificate of Insurance in the amounts of \$1 million per occurrence and \$3 million aggregate with the City named as additionally insured. Mayor Jenkins seconded. There were no further questions or comments. The request was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



- New Business

- Waterworks Improvement – Water Main Replacement – Division C Partial Pay App #6: Mr. Andrew Robarge (Commonwealth Engineers) presented the partial pay application in the amount of \$145,181.59. Commonwealth has reviewed the request, found all to be in order, and recommends payment accordingly. Mayor Jenkins inquired about the split of Standard Pay items and Water Service Replacement items reflected in the memo. Mr. Robarge clarified the split is a mechanism created to help track the funds and which bond they are paid from by IFA. Mr. Stump motioned to approve the partial pay application request. Mr. Scheumann seconded. Mr. Scheumann asked if the \$2,000 retainage reflected in the memo was a carry-over from the previous application or an additional amount related to the insufficient record drawings. Mr. Robarge responded that this is a carry-over, not an additional amount. There were no further questions or comments. Division C Partial Pay App #6 was approved unanimously by voice vote.
- Sewer Connect, 1106 Blackstone Blvd: Water/WWTP Superintendent Gerber said this is a new home and all is in order. Mayor Jenkins motioned to approve the sewer connection. Mr. Stump seconded. There were no questions or comments. The sewer connection was approved unanimously by voice vote.
- Sewer Connect, 604 S. Madison: Superintendent Gerber presented this request. The residence has had problems with water entering the house through the basement walls. The request is for installation of a 4" slotted tile around $\frac{3}{4}$ of the house to help with drainage. There is no storm sewer for the homeowner to tie into so this will connect to the sanitary sewer. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Approval of Accounts Payable Vouchers:

- 2021 Water APV's Totaling \$144,721.36: Mr. Stump motioned to approve the Water APV's. Mr. Scheumann seconded. The Water APV's were approved unanimously by voice vote.
- 2021 WWTP APV's Totaling \$94,285.33: Mr. Stump motioned to approve the WWTP APV's. Mr. Scheumann seconded. The WWTP APV's were approved unanimously by voice vote.
- 2021 CSO Construction in Progress APV's Totaling \$91,963.04: Mr. Scheumann motioned to approve the CSO Construction in Progress APV's subject to approval from the USDA. Mr. Stump seconded. The CSO Construction in Progress APV's were approved unanimously by voice vote.



• Reports of City Officers:

- EMS: Acting EMS Chief Steve Heckathorn submitted a list of furniture he wished to have deemed obsolete. All of the furniture is 30 years old or older. Mr. Scheumann motioned to approve deeming the furniture obsolete. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Fire: Superintendent Lehman said all is in order for the fireworks display to be held on Sunday.
- Street Superintendent: Superintendent Warren told the Board the department is trying to pick up brush in the aftermath of the storms that came through the community. They would like to have everything picked up by the end of the week. Mayor Jenkins thanked Superintendent Warren for his and his department's efforts. He said he appreciates the work being done. He also noted that the National Weather Service is investigating to see if a tornado did come through.
- Senior Center Director: Mayor Jenkins spoke on behalf of the Elder Haus. Even though the Elder Haus has not opened back up at this time, the vans are running. Masks are required on the vans. The Elder Haus will reopen on Tuesday, July 6th.
- Utilities: Superintendent Gerber did not give an updated on the Water project but focused on the impact of the storms. The WWTP is built to handle 8 million gallons per day. The enormous amount of rain exceeded the plants maximum capacity. During a 45-minute time frame, the City received 2.21 inches of rain. Overall, the rainfall has been in excess of 5 inches. Thus, there were some sewer backups. Citizens should call the City to report backup damage.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:55 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works