



Board of Works Meeting – Minutes from June 1, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (IP).

Also Present: **City Attorney:** Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight was not in attendance, 5 guests (4 IP; 1 OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the May 24, 2021 meeting were submitted by Clerk-Treasurer Knight. Due to his absence, the minutes will be reviewed for approval at the June 14th meeting.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.
- New Business:
 - Receive and Open Bids for 2021 Street Reconstruction and Maintenance: Mayor Jenkins showed proof of publication and Superintendent Warren opened the bids. They were as follows:
 - Crack Sealing: American Pavements (Plain City, Ohio) bid was \$22,232.08; Pavement Solutions (Middletown, Indiana) bid was \$23,733.50.
 - Microsurfacing: Pavement Solutions (Middletown, Indiana) bid was \$38,354.51.
 - 2021 Paving: Phend and Brown (Milford, Indiana) bid was \$315,428.50; Reith-Riley Construction (South Bend, Indiana) bid was \$354,672.30; Milestone Contractors North, Inc (Indianapolis, Indiana) bid was \$394,000.
 - Mr. Scheumann motioned to accept the bids as presented and make an award at the next meeting on June 14th. Mr. Stump seconded. The motion carried unanimously by voice vote.
 - Receive and Open Bids for Sale of 2008 Ambulance:
 - Crossroads Ambulance Sales and Service (Middlebury, Indiana) bid was \$12,500; Hepton Road Auto Sales (Nappanee, Indiana) bid was \$4,100; Newcomer Service (Nappanee, Indiana) bid was \$4,500.



- Mayor Jenkins motioned to take these bids under advisement and make an award at the next meeting on June 14th. Mr. Stump seconded. The motion carried unanimously by voice vote.
- Visit Nappanee Request for Event on June 11th: Ms. Cami Mechling made the presentation. This will be much the same as past festivals lasting from 5:00 pm until 9:00 pm. Ms. Mechling described the location and the various entertainment offerings that will be held during this evening. Mayor Jenkins told Ms. Mechling that there is some concern about access to businesses along Lincoln Street up until 5:00 pm. Ms. Mechling said that business owners and residents along Lincoln Street will be notified. Mayor Jenkins asked if the events to be held on July 9th, August 13th, and October 15th would be the same as this request. Ms. Mechling said yes. Mr. Scheumann motioned to grant the request as presented for all dates mentioned. Mr. Stump seconded. The motioned carried unanimously by voice vote.
- Tree Contract: The Tree Board sent out a request for proposals for tree work in the City. A contract was created and approved by the Tree Board. The Contractor recommended is Trees Unlimited 2. This will be a two-year contract, so this does not have to be presented every year. The request is for the BOW to be approved the contract and authorize the Mayor to sign the contract. Mr. Scheumann motioned to grant authorization to the Mayor to sign the contract. Mr. Stump seconded. The motion carried unanimously by voice vote.
- Reports by City Officers: There were none.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:54 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works