



Board of Works Meeting – Minutes from April 26th, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (IP).

Also Present: **City Attorney:** Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), 7 guests (3 IP; 4 OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the April 12th, 2021 meeting were submitted by Clerk-Treasurer Knight. Mr. Stump motioned they be accepted as written. Mr. Scheumann seconded. With no further questions or concerns, the minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
 - Leaf Vacuum Recommendation: Street Superintendent Warren presented the \$72,190 quote from Brown Equipment (Fort Wayne) that included the trade-in. Mr. Scheumann motioned to approve the recommendation to proceed with the purchase from Brown Equipment. Mr. Stump seconded. Without further questions or concerns the recommendation was approved unanimously by voice vote.
- New Business:
 - Sewer Connections: Superintendent Gerber gave the overview of each request.
 - The CrossCut Saw Wood Shop, 2051 Cheyenne St: This is a new industrial building going in on the southwest corner of Tomahawk and Cheyenne. Part of the building will be a woodshop. At this time, the domestic service is the approval being sought. Mayor Jenkins motioned to approve the domestic service connection. Mr. Stump seconded. The connection was approved unanimously by voice vote.
 - 1138 Blackstone Blvd: This is for a new residential service. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The connection was approved unanimously by voice vote.



- 1147 Blackstone Blvd: This is for a new residential service. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The connection was approved unanimously by voice vote.
- Excavating in Public Right of Way: Director Lehman said that these three requests are exactly the same as NIPSCO is repairing some lines. They were all handled under one motion. Mayor Jenkins motioned to approve the requests for excavation at 253 E. John St, 652 N. Hartman St, and 902 E. Market. Mr. Stump seconded. The requests were approved unanimously by voice vote.
- Sewer Stick Camera: Superintendent Gerber made the request to purchase a new sewer stick camera with a cost of \$17,040. This camera will allow inspection of water lines by inserting this into a manhole without having to get into the manhole. The camera includes a laser that will allow distances to be measured. Mr. Scheumann motioned to approve the purchase of the camera. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Accounts Payable Vouchers:
 - 2021 Water Operating APV's totaling \$85712,12: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 WWTP Operating APV's totaling \$58,561.13: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 CSO Construction in Progress APV Totaling \$2,380: Mayor Jenkins motioned to approve the APV subject to USDA approval. Mr. Scheumann seconded. The APV was approved unanimously by voice vote.
- Reports by City Officers:
 - Street Department: Superintendent Warren requested approval to hire Bryce Harner (\$11.50/hr) and Jack Lone (\$11/hr) as summer help. Mr. Stump motioned to approve the request. Mayor Jenkins seconded. Mr. Scheumann inquired as to the effective date. Superintendent Warren responded May 17th. The request was approved unanimously by voice vote.

Superintendent Warren's second request pertained to work being done by Anglin Electric. They are beginning to install new streetlights on West Market. There is the need to close Locke Street, Nappanee Street, Metzler Street, and Williams Street temporarily (as necessary) as trenching is done across the roads. Mayor Jenkins requested that Superintendent Warren notify Dispatch regarding the closings. Mayor Jenkins motioned to approve the closures as required. Mr. Scheumann seconded. The request was approved unanimously by voice vote.



- Water/WWTP: Superintendent Gerber notified the members that he will be hiring two individuals for summer help. The formal request will be made at the next meeting and made retro if necessary. Superintendent Gerber continued by thanking those who attended the conference to support him when he received the George Warren Fuller Award. This is the most notable award handed out by the AWWA.
- Clerk-Treasurer: CT Knight briefly updated the members on the status of the Build, Operate, Transfer process as it pertains to the Parks.
- Mayor: Mayor Jenkins commented that the City has been issued phase two of the fire department report that will guide the City as it moves to a consolidated Fire and EMS department.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:52 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works