



Common Council Meeting – Minutes for March 15th, 2021

Council Members in Attendance: Anna Huff (OL), Amy Rosa (OL), David Kauffman (OL), Denny Miller (IP). Todd Nunemaker was unable to attend the meeting.

Also Present: City Attorney: Brian L. Hoffer (OL), **Clerk Treasurer:** Jeff Knight (IP) plus 7 guests (OL), 2 guests (IP) and 1 member of the press (OL)

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm and opened with the pledge of allegiance and prayer.
- Roll Call: Council members listed above were in attendance either in person or online via ZOOM videoconference.
- Approval of Minutes from March 1st, 2021: Councilwoman Rosa motioned to approve the minutes. Councilwoman Huff seconded. There were no questions or comments. The minutes were approved unanimously (4-0) via roll call vote.
- Petitions or Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: CT Knight presented the January and February Clerk-Treasurer reports. His discussion was focused on the shift of investments into the money market account for the short term. This shift is for two reasons. The first reason is that rates are so low that to get any return the funds will have to be invested long term. And even then, the rate would only be around .45%. The second reason is to have funds available to pursue project possibilities that may arise out of the planning session the City will have at the Council meeting on the 29th. Councilman Miller motioned to approve the Clerk-Treasurer reports. Councilwoman Huff seconded. With no comments or concerns noted, the reports were approved unanimously (4-0) by roll call vote.
- Unfinished Business: There was none.
- New Business:
 - First Reading of Ordinance 1585 – Amending Ordinance 1233 Golf Course Non-Reverting Fund: Superintendent Davis presented the Ordinance to the Council. The original non-reverting fund was suspended in 2009 due to the economic downturn the City faced as part of the larger recession the Country was undergoing. This Ordinance will allow the Park department to collect \$1 per every round of golf sold as well as incorporates a new revenue

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



sharing \$17 single cart charge from which the City will keep \$7 and pay VTS \$10 to supply GPS tracking units. The \$1 per round will not begin until 2022 since rates have already been established for 2021. The previous Ordinances were included in the Council packages for them to see the history. A non-reverting fund allows funds to be raised and retained for future use for the department. Funds left over at the end of the year do not revert into the general fund. Councilman Miller inquired about the use of the GPS system. Mayor Jenkins said this system has multiple uses. Superintendent Davis noted the ability to geo-tag/fence these carts which would allow them to be tracked for course bottleneck purposes and managed in order to keep them out of certain areas away from the cart paths, and allow players to see distances to the pins. Councilman Kauffman asked about the fleet of golf carts and the if they were under contract for a certain period of years. Superintendent Davis responded that, for the carts in question, these 12 single passenger carts are in addition to the normal 2 passenger carts. This is a five-year agreement with the ability to cancel at the end of each year. This first year will allow the Parks department to see how effective this program is. Councilwoman Rosa motioned to approve the Ordinance on first reading. Councilman Kauffman seconded. The Ordinance was approved unanimously (4-0) on first reading by roll call vote.

- Approval of Accounts Payable Vouchers: 2021 APVs Totaling \$373,722.93: Councilman Kauffman made the motion to approve the APVs. Councilman Miller seconded. Councilman Kauffman inquired about the line item in the APV Register showing \$4,500 being paid towards fireworks due to an expense being shown on the last APV Register submitted to the Council showing \$12,000 paid for fireworks.. CT Knight responded the heading for the appropriation is a bit misleading, but this is the expense line the payment to the Chamber of Commerce comes out. The \$4,500 is not related to fireworks in this case. There were no further questions or comments. The APV's were approved unanimously (4-0) by roll call vote.
- Reports from City Officers (reports are generally submitted for the second Council meeting of the month):
 - EMS Director: The EMS report was submitted and there were no questions or concerns noted.
 - Fire Chief/Planning and Zoning: The Fire report was submitted by Chief Lehman. Mayor Jenkins thanked the business who allow their employees to serve the City in a volunteer fire capacity.

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Administrator Lehman also submitted the report for Planning and Zoning. Mayor Jenkins asked if the number of building permits were included on the report. Chief Lehman responded that the number is not broken out but is reflected in the Building Inspection heading.

- Police Department: Chief Rulli submitted the Police report. There were no additional questions or comments.
- Street Department: Superintendent Warren submitted the Street Department report. He informed the Council that the beginning of brush pickup is scheduled for April 1st. The immediate focus is getting the streets cleaned so sand does not get into the catch basins.
- Park Superintendent: Superintendent Davis presented the Park Department report. He told the Council the intent of his department is to have the outdoor restroom facilities, skate park, and tennis courts open by April 1st.
- Clerk-Treasurer: CT Knight did not have any further reports to make but informed the Council that as part of the ARPA (American Rescue Plan Act of 2021) the City will receive \$1.43 million. It is yet to be determined if there will be restrictions on how those proceeds can be used. CT Knight will keep the Council informed.
- Mayor – Mayor Jenkins reminded the Council the next meeting will take place on March 29th due to spring break taking place during the next regularly scheduled Council meeting. The business portion of the meeting will be brief followed by a planning session. Mayor Jenkins concluded by informing everyone in attendance there will be a tornado warning drill siren tomorrow morning.

Adjournment: With no further business to be discussed, Councilwoman Huff motioned to adjourn the meeting and Councilman Miller seconded. The meeting was adjourned at 7:30 pm by unanimous voice vote. The next Council meeting will take place on Monday, March 29th at 6:00 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of the Council