



Board of Works Meeting – Minutes from March 8th, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (IP)

Also Present: City Attorney: Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), 1 guest (IP), 9 guests (OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the February 22nd, 2021 meeting were submitted by Clerk-Treasurer Knight. Mr. Stump motioned they be accepted as written. Mr. Scheumann seconded. With no further questions or concerns, the minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustment for 751 S. Locke St: This request was due to frozen pipes that were repaired on 2/20/21. Superintendent Gerber said all was in order. Mayor Jenkins motioned to approve the requested adjustment. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
 - Sewer Bill Adjustment for 1005 E. Market St: This request was due to a toilet running continuously. The problem was repaired on 2/25/21. Superintendent Gerber said all was in order. Mr. Scheumann motioned to approve the requested adjustment. Mayor Jenkins seconded. The adjustment was approved unanimously by voice vote.
 - Sewer Bill Adjustments for 954 E. Walnut St: This request was due to leak because of a toilet flange that needed to be replaced. The leak was repaired on 2/7/21. Superintendent Gerber said all was in order. Mr. Stump motioned to approve the requested adjustment. Mr. Scheumann seconded. The adjustment was approved unanimously by voice vote.
 - Sewer Bill Adjustment for 1651 E. Market St., Apt. 18D: This request was due to a toilet leak that needed to be replaced. The leak was repaired on 11/17/21. Superintendent Gerber said all was in order. Mayor Jenkins motioned to hold off on the adjustment until the customer could establish an average. Mr. Scheumann seconded. Mayor Jenkin's motion to withhold action was approved unanimously by voice vote. Mr. Scheumann asked that someone make sure they contact the customer, so she comes back through the BOW for the requested adjustment.
- Reports of Committees, Boards, and Commissions: There were none.



- Unfinished Business: There was none.
- New Business:
 - Approve INDOT LPA for Woodview Drive: This agreement is for right of way acquisition needed for Woodview Drive. This allows the City to get reimbursed for the cost of the acquisition. Mr. Stump motioned to approve the LPA. Mr. Scheumann seconded. The LPA was approved unanimously by voice vote.
 - Approve Noise Ordinance Variance for Park Department: Mayor Jenkins presented this request. It is an annual request that allows the Park Department to begin mowing the course earlier in preparation for each new day. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Approve Excavating in Public Right-of-Way for 251 S. Jackson Street – NIPSCO: Mayor Jenkins commented that this is a request to excavate for the purpose of retiring a gas service for demolition of the home. The work will take place between 2/12/21 and 2/28/21. Mayor Jenkins motioned to approve the excavation request. Mr. Stump seconded. The excavation was approved unanimously by voice vote.
 - Approve Change Order #2 – Water Main Replacement Division C: This request is an \$11,797.58 cost decrease relating to a portion of the water main to be installed via directional drilling rather than open cut. Mr. Scheumann motioned to approve the change order. Mr. Stump seconded. Change Order #2 was approved unanimously by voice vote.
 - Approve First Group Agreement for ROW Acquisition for Woodview Drive: Similar to the aforementioned LPA this contract with First Group is for them to handle the right of way for the work. This allows First Group to be the buying agent on behalf of the City of Nappanee. The City is responsible for 100% of this agreement. This is not an 80/20 agreement like the City had previously with the First Group. Mayor Jenkins motioned to approve the agreement (which incorporates the correct language). Mr. Stump seconded. The agreement with First Group was approved unanimously by voice vote.
- Accounts Payable Vouchers:
 - 2021 Water Operating APV's totaling \$134,347.54: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 WWTP Operating APV's totaling \$122,814.40: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.



- 2021 CSO Construction in Progress APV Totaling \$340: Mayor Jenkins motioned to approve the APV subject to USDA approval. Mr. Stump seconded. The APV was approved unanimously by voice vote.
- Reports by City Officers:
 - EMS Director: Director Sumpter submitted the resignation letter of Jessica Freel. Jessica served the City for five years and Director Sumpter noted that she will be missed. Mayor Jenkins motioned to accept Ms. Freel's resignation. Mr. Scheumann seconded. Ms. Freel's resignation was accepted unanimously by voice vote.
 - Fire Chief: Chief Lehman told the BOW members the Ladder Truck has been repaired and returned. The vehicle is now back in service.
 - Street Superintendent: Superintendent Warren asked permission to put specs together for a Leaf Vac. The new machine will replace the existing 2000 American Road Leaf machine. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.

Superintendent Warren also noted City brush pickup is slated to begin on April 1st, although some may take place sooner if time allows. The focus right now is getting the sand swept off the streets, so it does not get into the catch basins.
 - Water/WWTP: Superintendent Gerber requested approval for he and Mr. Dave Jensen to attend the Indiana Section AWWA meeting April 11th through the 15th in French Lick. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

Superintendent Gerber also commented that he's been working with Pretty Cakery to get their coal shoots repaired. He requested approval for Mayor Jenkins and CT Knight to sign the required easements. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

Superintendent Gerber also informed the BOW members of the letters that were issued to the residents of the City from National League of Cities. They provide private insurance to homeowners at low rates. No resident is obligated to purchase any. He concluded by giving an update on the status of the water project and where traffic would be impacted.
 - Mayor: Mayor Jenkins motioned to accept the resignation submitted by EMS Director Sumpter. The resignation takes effect on April 15th, 2021. Mr. Scheumann seconded. The resignation was approved unanimously by roll call vote.



Over the course of the Reports by Officers, the various department heads and City Attorney interjected stories and words of appreciation for the work Director Sumpter has accomplished on behalf of the City. He has served the City for 41 years, 27 of those have been in a full-time capacity with the EMS department. Everyone wished him well.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 4:02 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works