



Board of Works Meeting – Minutes from February 22nd, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (OL)

Also Present: City Attorney: Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), 1 guest (IP), 6 guests (OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the February 8th, 2021 meeting were submitted by Clerk-Treasurer Knight. Mr. Stump motioned they be accepted as written. Mr. Scheumann seconded. With no further questions or concerns, the minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustment for 796 Millers Court: This request was due to a toilet leak that was repaired on 1/12/21. Superintendent Gerber said all was in order. Mayor Jenkins motioned to approve the requested adjustment. Mr. Scheumann seconded. The adjustment was approved unanimously by voice vote.
 - Sewer Bill Adjustment for 152 N. Main Street: This request was due to a stuck toilet valve. The valve was replaced on 1/11/21. Superintendent Gerber said all was in order. Mr. Scheumann motioned to approve the requested adjustment. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.
- New Business:
 - Amended Soil Testing Agreement for Water Infrastructure Project – Patriot Engineering: Mayor Jenkins informed the BOW members that after the initial approval to have Patriot Engineering test two contaminated soil sites that were part of the Water Main Replacement project, a third site was found (on North Main St). In order to account for additional possible locations where soil may need to be sampled, Patriot was asked to re-issue the agreement taking into account what was owed thus far (\$1,400) and allowing for additional future charges should there be a need for more testing. Mayor Jenkins motioned to approve the amended agreement. Mr. Stump seconded. CT Knight gave further clarification as to the need to have this amended agreement. SRF required a contract/agreement that



covered the costs of the expenses for which the City was asking reimbursement. This amendment will allow the reimbursement to take place. There were no other questions or concerns. The amended agreement was approved unanimously by voice vote.

- Sewer Connection for 1151 Blackstone Blvd (Lot 124): Superintendent Gerber noted this is for a single-family residence, all is in order, and there is availability for connection. He recommended approval. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Sewer Connection for 1174 Blackstone Blvd (Lot 116): Superintendent Gerber said this is for a single-family residence, and that all is in order, and there is availability for connection. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Approve Water Main Replacement Division C Partial Pay App #3: Mr. Andrew Robarge (Commonwealth Engineers) presented the partial pay application in the amount of \$220,892.54 payable to Indiana Earth for more water main that has been installed. Mr. Stump motioned to approve the partial pay app. Mr. Scheumann seconded. Mr. Scheumann inquired, of Mr. Robarge, if this request was for cost overruns or for actual work completed on the project. Mr. Robarge responded that it was for actual work completed on the project. With no further questions or concerns, partial pay app #3 was approved unanimously by voice vote.
- Approve Mutual Aid Agreement for Kosciusko County Fire Departments: Fire Chief Lehman presented the request that came from the Emergency Management Director. This agreement pertains to anytime there is a disaster called, that the City would respond. If the call was then deemed a disaster, the City would be able to be reimbursed for the costs by FEMA. City Attorney Hoffer noted that the statute referenced in the agreement recognizes this as a resolution or ordinance. In that case the agreement would be required to be presented and approved at City Council. Mr. Hoffer noted that interlocal agreements have historically received this type of treatment. Both agreed that this would not need to be an ordinance, but a resolution would suffice. Mr. Scheumann motioned to approve the mutual aid agreement and send the agreement on to the Council for action at the next meeting. Mr. Stump seconded. There were no further questions of concerns. The agreement was approved unanimously by voice vote.
- Approve Proposal from Vermillion for Access Control at EMS Building: Mayor Jenkins introduced the proposal. EMS Director Sumpter commented that this will allow secured access and monitoring of their side of the facility along with protection for where they store their medical supplies including narcotics. Mr. Stump motioned to approve the proposal from Vermillion. Mr. Scheumann seconded. There were no further questions or concerns. The proposal was approved unanimously by voice vote.



- Approve Baker Tilly Advisory Services Agreement: Mayor Jenkins discussed the advisory services agreement with the BOW members. This is a master agreement that combines all the various agreements into one document. Mayor Jenkins asked the members to act only on those sections that pertained to them and that the Council and Redevelopment committee will review and approve their own sections. Mayor Jenkins motioned to approve sections A-C in the appendix of the agreement. Mr. Stump seconded. There were no further questions or concerns. Sections A-C in the appendix of the agreement were approved unanimously by voice vote.
- Accounts Payable Vouchers:
 - 2021 Water Operating APV's totaling \$135,609.20: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 WWTP Operating APV's totaling \$129,473.76: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 CSO Construction in Progress APV Totaling \$220: Mayor Jenkins motioned to approve the APV subject to USDA approval. Mr. Scheumann seconded. The APV was approved unanimously by voice vote.
- Reports by City Officers:
 - EMS Director: Director Sumpter had to leave the meeting due to an EMS call. Mayor Jenkins presented his request to deem the 2008 medium duty ambulance obsolete and offer it for sale to the surrounding community's emergency services. If they do not have a need for it, then it could be offered to the public. Mayor Jenkins motioned to approve the deeming of the ambulance obsolete. Mr. Stump seconded. There were no further questions or concerns. The request was approved unanimously by voice vote.
 - Water/WWTP: Superintendent Gerber told the BOW members the contractor is back in town and is working near the library, installing a hydrant. Superintendent Gerber spoke with Mark Fields to have the work move to Lincoln Street next to make the connection and get that street open. All the paperwork is now in from Waste Management pertaining to the contaminated soils. WWTP had a power surge on Sunday that caused damage to the fuses and electronics. The cost of damages is yet to be determined.
 - Mayor: FCDC will have an open house on Friday from 1:00 pm to 4:00 pm. The Missionary Church has also been offered a time on Saturday for them to take one last walk through their former church facility.



Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:58 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works