



Board of Works Meeting – Minutes from February 8th, 2021

Board of Works Members in Attendance: Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (OL)

Also Present: City Attorney: Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), 1 guest (IP), 5 guests (OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the January 25th, 2021 meeting were submitted by Clerk-Treasurer Knight. Mr. Stump motioned they be accepted as written. Mr. Scheumann seconded. With no further questions or concerns, the minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustment for 601 E. Lincoln St: This request was due to a leak in the line. Yoder Stutzman was called in and repaired the leak. Superintendent Gerber said all was in order. Mayor Jenkins motioned to approve the requested adjustment. Mr. Scheumann seconded. The adjustment was approved unanimously by voice vote.
 - Sewer Bill Adjustment for 858 E. Walnut St: This request was due to a hole in the main water line. The leak was repaired on 1/13/21. Superintendent Gerber said all was in order. Mr. Scheumann motioned to approve the requested adjustment. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business: There was none.
- New Business:
 - Sewer Connection for 1158 Blackstone Blvd (Lot 112): Superintendent Gerber noted that this is for a single-family residence, all is in order, and there is availability of connection. He recommended approval. Mr. Scheumann motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
 - Sewer Connection for 1987 Prairie Lane: Superintendent Gerber said that this is for a single-family residence in Heritage Farms and that all is in order. Mr. Stump motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.



- Sewer Connection (Emergency Repair) – 801 W. Centennial: Superintendent Gerber did an emergency approval for this work to be completed. This request is post completion but documents the process. Mayor Jenkins motioned to approve the request. Mr. Stump seconded. The request was approved unanimously by voice vote.
- Partial Pay Application #2 – Water Main Replacement – Division C: Mr. Andrew Robarge (Commonwealth Engineers) presented the application. This is for work completed on the Water Main Replacement – Division C project by Indiana Earth. The total amount of the request is \$421,937.93. There is an additional \$22,207.25 for retainage that will be held by SRF. Mr. Scheumann motioned to approve the application. Mr. Stump seconded. The application was approved unanimously by voice vote.
- Accounts Payable Vouchers:
 - 2021 Water Operating APV's totaling \$157,858.82: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
 - 2021 WWTP Operating APV's totaling \$57,593.74: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- Reports by City Officers:
 - Street Department: Mayor Jenkins thanked Superintendent Warren for the effort his staff, and all the other departmental employees, put in to cleaning the streets after the recent snowstorm.
 - Park Superintendent: Superintendent Davis informed the BOW members that there have been some individuals out on the soccer fields driving around. To prevent this, the Park Department has placed some barricades across the entrance. Since it is a public road, Superintendent Davis asked for permission to close the road. Mayor Jenkins motioned to approve closure of the access road to Wellfield Park for the season. Mr. Scheumann seconded. The request was approved unanimously by voice vote.
 - Elder Haus: Mayor Jenkins commented on a grant program from which the City can obtain vehicles for the Elder Haus normally at an 80%/20% match. They have come out with a program for a minivan with low access that is a 100% match. The City will apply for this grant in approximately the next month.
 - Water/WWTP: Superintendent Gerber told the BOW members that the high service pump number 2 will be worked on in the next few weeks. The Water Project is in a holding patter due to the weather.
 - Clerk-Treasurer: CT Knight made the request to deem a computer monitor obsolete. Due to replacing/upgrading the computer equipment for the department, there is no need to continue to

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: jknight@nappanee.org.



keep this monitor. Other monitors will be kept as backup. An average price for the monitor to be sold was determined via an online search and consultation with Pro IT. Mr. Scheumann motioned to approve deeming the monitor obsolete and allowing for the sale. Mr. Stump seconded. The request was approved unanimously by voice vote.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:45 pm.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of Board of Works