



## ***Board of Works Meeting – Minutes from November 9th, 2020***

**Board of Works Members in Attendance:** Mayor Phil Jenkins (IP), Wayne Scheumann (IP), Rod Stump (OL)

**Also Present:** **City Attorney:** Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), 7 guests (OL), and 1 member of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Members were in attendance as stated above.
- The minutes from the October 29th, 2020 meeting were submitted by Clerk-Treasurer Knight. Mr. Scheumann motioned they be accepted as written. Mr. Stump seconded. There was no further discussion regarding the minutes. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens: There were none.
- Reports of Committees, Boards, and Commissions: There were none.
- Unfinished Business:
  - Award US 6 West Lighting: There was one quote received for \$62,706.50 from Anglin Electric. The Troyer Group reviewed the quote and recommended moving forward with the project utilizing Anglin Electric. Mayor Jenkins motioned to accept the recommendation. Mr. Scheumann seconded. The awarding of the project to Anglin Electric was approved unanimously by voice vote.
  - Elm Street Right-of-Way Lease: City Attorney Brian Hoffer presented the details of the lease agreement between the City of Nappanee and 1<sup>st</sup> Source Bank, as Trustee of a Certain Land Trust. The lease entails the west ten feet and ten inches of the sixty-six feet wide public right-of-way known as S. Elm Street in the City of Nappanee. There will be a minor change to the agreement as the original reads E. Elm Street. Mr. Scheumann motioned to approve the lease with the appropriate change being made. Mr. Stump seconded. There were no further questions or comments. The Lease was approved unanimously by voice vote.
- New Business:
  - Approve Proposal for Professional Services for West Industrial Storm Drainage Design – Abonmarche: The project involves performing a drainage analysis of the existing watershed from LFM Holdings, LLC (Intech Trailers, Heartland Recreational Vehicles, LLC, and the adjacent contributing properties, and developing a design to manage the stormwater with a new detention basin and controlled release to the south and into the existing storm sewer system of US 6 under jurisdiction of the State of Indiana.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: [jknight@nappanee.org](mailto:jknight@nappanee.org).



A shared drainage easement will need to be created across the properties for construction and maintenance purposes. Mr. Scheumann motioned to approve the proposal. Mayor Jenkins seconded. There were no further questions or comments. The proposal was approved unanimously by voice vote.

- Approve Pay Application #1 for Derksen Farm Storm Drainage Project – Beer & Slabaugh: Superintendent Don Lehman presented this request. The first pay application was received for \$12,500. Work included mobilization (\$3,500), seeding/grass (\$5,750), and 48” manhole (\$3,000). The pay app was reviewed by Commonwealth Engineers and recommended for payment. Mayor Jenkins motioned to approve the pay application. Mr. Stump seconded. There were no further questions or comments. The pay application was approved unanimously by voice vote.
- Approve Excavating in Public Right-of-Way for NIPSCO – Blackstone Blvd.: Superintendent Lehman presented the excavation request. This is for the installation of a gas main along Blackstone Blvd to provide gas to 23 homes. The request is for work to begin on 11/16/20. Mr. Scheumann motioned to approve the request. Mayor Jenkins seconded. There were no further questions or comments. The excavation request was approved unanimously by voice vote.
- Approve Pay Application #2 for 253 W. Market Street – R. Yoder Construction: Mayor Jenkins presented the pay application request from R. Yoder Construction for work completed on 253 W. Market Street. The cost of the application is \$85,216.50 a majority of which is related to Electrical (\$10,000), Exterior Renovations (\$31,950), Gypsum (\$7,745), Painting (\$8,500). Mr. Scheumann motioned to approve the pay application. Mr. Stump seconded. There were no further questions or comments. The pay application was approved unanimously by voice vote.

- Accounts Payable Vouchers:

- 2020 Water Operating APV's totaling \$180,399.93: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.
- 2020 WWTP Operating APV's totaling \$42,677.27: Mr. Stump motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.

- Reports by City Officers:

- EMS Director: Nothing to report.
- Fire Chief: Chief Lehman noted that the radio cutover was postponed for a week. The radios are being moved to 700 megahertz. All radios have been programmed.
- Police Chief: Nothing to report



- Street Department: Superintendent Warren publicly thanked Water and WasteWater Utility Superintendent Gerber and his staff for providing the Street Department with help during this time when the department is shorthanded.
- Park Superintendent: Nothing to report
- Water/WWTP: Superintendent Gerber requested approval for he and Scott Kern to attend the 2020 Water Institute in French Lick on December 7-9. Mayor Jenkins motioned to approve the request. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

Superintendent Gerber also informed the BOW members that Indiana Earth requested approved for securing a trailer and job trailer with fencing for a lay down site. Mayor Jenkins motioned to approve the request and that Indiana Earth work with Street Superintendent Warren regarding the site. Mr. Stump seconded. The request was approved unanimously by voice vote.

- Clerk-Treasurer: Nothing to report.
- Mayor: Mayor Jenkins noted that the Rate Ordinance and Bond Ordinance will be presented at the next Council meeting scheduled for November 16<sup>th</sup>.

Adjournment: With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:58 pm.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of Board of Works