



## ***Common Council Meeting – Minutes for August 3, 2020***

**Council Members in Attendance:** Todd Nunemaker (OL), Anna Huff (OL), Amy Rosa (OL), David Kauffman (OL), Denny Miller (IP).

**Also Present: Mayor:** Phil Jenkins (IP), **City Attorney:** Brian L. Hoffer (OL), **Clerk Treasurer:** Jeff Knight (IP) plus 6 guests (OL) and 1 member of the press (OL)

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm.
- Roll Call: All members listed above were in attendance either in person or online via ZOOM videoconference.
- Approval of Minutes from July 20, 2020: Councilman Miller motioned to approve the minutes. Councilwoman Huff seconded. There were no other questions or comments. The minutes were approved unanimously via roll-call vote.
- Petitions or comments from citizens:
  - Public Hearing for Ordinance 1574 – Additional Appropriations: The requested additional appropriations will be utilized by the Nappanee Redevelopment Commission to assist with improvements to 253 W. Market Street and FCDC. Mayor Jenkins opened the public hearing at 7:01 pm. There were no questions or comments. Mayor Jenkins closed the public hearing at 7:01 pm.
- Reports from Committees, Boards and Commissions: There were none.

### Unfinished Business:

- Third Reading of Ordinance 1574 – Additional Appropriations: Mayor Jenkins presented Ordinance 1574 for third reading. There were no further questions or comments from the Council. Councilwoman Huff motioned to approve the Ordinance on third reading. Councilwoman Rosa seconded. Councilman Kauffman abstained as his Edward Jones business is a tenant at 253 W. Market Street. The Ordinance was approved via roll-call vote 4-0 with one abstention.
- New Business: There was none.
- Approval of Accounts Payable Vouchers: 2020 APV's totaling \$1,269,419.01: Clerk Treasurer Knight noted that the APV pertaining to Stahley Drive (\$449,000) was due to the project being paid all at

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City should contact the Office of the City Clerk-Treasurer as soon as possible but no later than 48 hours before the scheduled event. Contact Info: 300 West Lincoln Street, Nappanee, Indiana 46550. Telephone (574) 773-2112. Email: [jknight@nappanee.org](mailto:jknight@nappanee.org).



one time instead of progress payments. Councilman Nunemaker motioned to approve the APV's. Councilman Miller seconded. Councilman Nunemaker inquired about the MVH-Street Reconstruction APV of \$231,000. Superintendent Warren explained how these were projects funded in partnership with Community Crossing Grant proceeds and how the funding worked. Councilman Nunemaker then asked questions pertaining to the insurance costs appearing in the APV's. The questions were regarding whether these premiums were paid in 6 month or annual installments, and he also pointed out the General Liability and Law Enforcement Premiums reflected in the Police APV's. While not knowing the answer immediately, CT Knight was able to research the questions prior to the close of the meeting. The insurance premiums are annual premiums paid up front. The way the general liability insurance is paid is on a percentage basis by department. Thus what appears in the Police Department as general liability insurance is their allotted cost and applies to incidents such as slips and falls (things outside the police officer's line of duty). The Law Enforcement Premium is insurance specific to the department and pertains to issues that arise out of the police officer performing their duties. The APV's were approved unanimously via roll-call vote.

- Reports of City Officers:

- Planning and Zoning Superintendent Lehman introduce Mark Svetanoff as the City's new Building and Maintenance Technician.
- Police Chief Rulli did not have anything to report. Councilwoman Huff asked the Chief what the law is regarding RV's parking on the street as they can be a traffic hazard. Chief Rulli responded that this would normally be run through Code Enforcement, but that the RV could not be longer than 30 feet and must move every 72 hours. Superintendent Lehman added that if it was a situation where it was family that came to town and was visiting, the maximum it can be parked in town is two weeks, but not in the street for more than the 72 hours mentioned by Chief Rulli.
- Street Superintendent Warren informed the Council that his department currently has a job opening.
- Superintendent Gerber was unable to attend the meeting. Mayor Jenkins and City Attorney Hoffer updated the Council on, and sought formal action regarding, the Airport Water Tower. Discussed were the purchase of the property for the location of the water tower, purchase of the property for the entrance road, purchase of an additional sliver of land leading up to the south edge of US 6, and obtaining a temporary easement around the location of the water



tower for the work to be completed. Councilman Miller made the motion to show interest in pursuing the acquisition of the additional property and obtaining the temporary easement. Councilwoman Rosa seconded. There were no further questions or comments. Approval was granted to pursue the additional property unanimously via roll-call vote.

- Mayor Jenkins informed the Council that at the last BOW's meeting the plan specifications and drawings for the new water project were approved, and bidding was authorized as well. Bids will be due August 24<sup>th</sup>. There are some alternatives built into the plan so that if the bids come in over budget, adjustments can be made. The SRF informed the City that it is 5<sup>th</sup> on the list of projects for the state and is in the fundable range. Funding will be through a loan from the Indiana Finance Authority (through SRF). The City will be able to utilize the interest that would have been paid on the loan to pay for upgrades to residential services (lead remediation, etc).

Mayor Jenkins also noted that the Arts and Crafts Festival is taking place this upcoming weekend. The Health Department met with the owners and determined their plan was sufficient thus allowing them to proceed.

Adjournment: With no further business to be discussed, Councilman Nunemaker motioned to adjourn the meeting and Councilwoman Huff seconded. The meeting was adjourned at 7:34 pm by unanimous voice vote.

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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of the Council