



Common Council Meeting – Minutes

Date: June 15, 2020

Time: 7:00 pm

Council Members in Attendance: Todd Nunemaker (OL), Anna Huff (IP), Amy Rosa (OL), David Kauffman (IP), Denny Miller (OL)

Also Present: Mayor: Phil Jenkins (IP), **City Attorney:** Brian L. Hoffer (OL), **Clerk Treasurer:** Jeff Knight (IP) plus 12 guests (2 in person and 10 via videoconference) and 1 member of the press (via videoconference)

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm.
- Roll Call: All members were present either in-person or online (ZOOM videoconference) as noted above.
- Approval of Minutes from June 1, 2020: Councilwoman Huff motioned to approve the minutes. Councilman Kauffman seconded. There were no other questions or comments. The minutes were approved unanimously via roll-call vote.
- Petitions or comments from citizens:
 - Public Hearing of Ordinance 1568: Mayor Jenkins introduced the Ordinance indicating that the request is being made by Round Table Consortium, LLC and RTN Corporation for the annexation of property north and west of Well Field Park. There was proof of publication. Mayor Jenkins called the public meeting to order. Mr. Larry Mullet asked if the woods west of Well Field Park were excluded from the annexation. Mayor Jenkins responded that it was included. There were no further comments. Mayor Jenkins closed the public hearing.
- Reports from Committees, Boards and Commissions:
 - Clerk-Treasurer Report: CT Knight presented the monthly Clerk-Treasurer Report for the month of May. CT Knight noted that all was in balance and then gave an overview of the interest rate environment that was impacting returns maturing CD's that need to be reinvested. The rates have dropped from the 2% range to .63%. The next CT Report will show the \$1.7 million Utility CD that matured on June 5th, moved to the money market account and held there until rates improve. Councilman Kauffman asked if the money market



rate was still .75%. CT Knight responded affirmatively. There were no further questions or comments. Councilman Miller motioned to approve the CT Report. Councilwoman Rosa seconded. The CT Report was approved unanimously via roll-call vote.

- Unfinished Business:

- Third Reading of Ordinance 1571 – East Lincoln Street Alley Vacation: Mayor Jenkins presented Ordinance 1571 for third reading. Councilwoman Huff motioned to approve the Ordinance on third reading. Councilman Miller seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Third Reading of Ordinance 1572 – Metzler Street and Alley Vacation: Mayor Jenkins presented Ordinance 1572 for third reading. Councilman Kauffman motioned to approve the Ordinance on third reading. Councilwoman Huff seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Second Reading of Ordinance 1568 – RTC/RTN Annexation: Mayor Jenkins re-presented the Ordinance for the Council. Councilwoman Rosa motioned to approve the Ordinance on second reading. Councilman Nunemaker seconded. There were no further questions or comments. The Ordinance was approved on second reading unanimously via roll-call vote. The Third reading will be held at the Council meeting scheduled for June 6th.

- New Business:

- Resolution 731-20-Fiscal Plan for Ordinance 1568: Mayor Jenkins presented this to the Council. This indicates the non-capital and capital services the City will provide to the annexed area. A red-lined updated document was presented to, and discussed with, the Council by City Counsel Brian Hoffer. Councilwoman Huff motioned to approve the fiscal plan Ordinance. Councilman Kauffman seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Certification Regarding Tax Increment Replacement Amount: Mayor Jenkins opened the presentation by reminding the Council that each year the City needed to certify its tax increment replacement amount shared with overlapping tax entities like schools and the library. The funds have been used in the past few years to build a parking lot north of the library and build a soccer field for the high school. Mayor Jenkins then introduced Chamber of Commerce Director Jeff Kitson who continued the presentation. The amount for the 2021



year will be \$0 for the overlapping entities. Mayor Jenkins continued by noting that there is a finite life expectancy for these TIF areas. As these expire and go on to the overlapping entities tax rolls, discussions will be held with them as the addition of the tax increment can have an adverse impact if all those dollars hit their tax rolls all at once. TIF sunset is still several years away. Councilwoman Rosa asked if the City had any plans for those excess funds in collaboration with those entities. Have they been earmarked yet? Mayor Jenkins responded that the City has been working with Baker Tilly on a five-year plan like what they do for the City's Comprehensive Financial Plan. Projects have been put in queue predicated upon the anticipated revenue. Mr. Kitson commented that the various sunset dates begin in the year 2030. Councilman Nunemaker motioned to approve the certification. Councilman Miller seconded. There were no further questions or comments. The certification was approved unanimously via roll-call vote.

- First Reading of Ordinance 1573 – Additional Appropriations: Mayor Jenkins discussed the request for additional appropriation of monies for the addition of Human Resources consulting services (\$60,000) and for capital expenditures relating to furniture for the Mayor's office (\$25,000). Councilwoman Huff motioned to approve the additional appropriations Ordinance. Councilman Kauffman seconded. There were no further questions or comments. The Ordinance was unanimously approved on first reading via roll-call vote.

Mayor Jenkins requested that this Ordinance be published in the papers and ready for a second reading at the next Council meeting on July 6th. Councilman Nunemaker motioned to have the public hearing scheduled for July 6th at 7:00 pm. Councilwoman Huff seconded. The request for the setting of the public hearing was approved unanimously via roll-call vote.

- Approval of Accounts Payable Vouchers: 2020 APV's totaling \$468,171.78: Councilwoman Huff motioned to approve the AP Vouchers. Councilwoman Rosa seconded. There were no further questions or comments. The AP Vouchers were approved unanimously via roll-call vote.
- Reports of City Officers:
 1. EMS: Report was submitted. There were no questions.
 2. Fire: Report was submitted. There were no questions. Chief Lehman also noted the Fish Fry will be held on July 11th on a carry-out only basis.
 3. Police: Report was submitted. There were no questions.
 4. Street Superintendent – Report was submitted. There were no questions.



5. Parks Department: Report was submitted. There were no questions. Mayor Jenkins publicly recognized the work the Parks Department has done downtown with the planting of flowers. Superintendent Davis mentioned that the Dog Sculptures will be moved out to the space north of the dog park. Next week the bicycles will be installed in the downtown area by the artists. Woodland creatures will be installed in the wetland area in July. Superintendent Davis finished by noting what was open and available to the public.
6. Senior Center Director: Nothing to report and no questions asked.
7. Water/WWTP: Superintendent Gerber told the Council that the Water and Wastewater reports will be provided at the next meeting. All their numbers are put together the 15th of the month and they were still being tabulated. He went on to comment that LD Docsa should be finished with Phase D at the end of the week.
8. Clerk-Treasurer: No further reports were provided. There were no questions.
9. Mayor – Mayor Jenkins confirmed to the Council that the July 4th activities have been cancelled due to COVID-19. The fireworks display will be rescheduled for Friday night, September the 18th at 9:30 pm during the Apple Festival. Also, the Health Department came out with a strong suggestion to use masks when 6' separation is not able to be maintained. Prior to conclusion, Councilwoman Huff inquired about the Conflict of Interest document provided to the Council members. Mayor Jenkins noted that these are normally filled out at the first of the year. Regardless of historical timing, they need to be filled out and kept on file prior to the end of the year.

Adjournment: With no further business to be discussed, Councilwoman Huff motioned to adjourn the meeting and Councilman Kauffman seconded. The meeting was adjourned at 7:45 pm by unanimous voice vote.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of the Council