



Common Council Meeting – Minutes

Date: June 1, 2020

Time: 7:00 pm

Council Members in Attendance: Todd Nunemaker (OL), Anna Huff (OL), Amy Rosa (IP), David Kauffman (IP), Denny Miller (IP)

Also Present: **Mayor:** Phil Jenkins (IP), **City Attorney:** Brian L. Hoffer (OL), **Clerk Treasurer:** Jeff Knight (IP) plus 9 guests (via videoconference) and 1 member of the press (via videoconference)

- Call to Order: Mayor Jenkins called the meeting to order at 7:00 pm.
- Roll Call: All members were present either in-person or online (ZOOM videoconference) as noted above.
- Approval of Minutes from May 18, 2020: Councilwoman Huff motioned to approve the minutes. Councilwoman Rosa seconded. There were no other questions or comments. The minutes were approved 4-0 unanimously via voice vote. At this point in the meeting Councilman David Kauffman had not yet been sworn in.
- Petitions or comments from citizens: Mayor Jenkins gave the Oath of Office to new Councilman Kauffman. Councilman Kauffman was elected via Caucus vote last Thursday evening. He takes the place of former Councilwoman Brandie Yoder as she moved outside of her district and the City of Nappanee. Councilman Kauffman now represents Nappanee's residents living in the 4th district.
- Reports from Committees, Boards and Commissions: There were none.
- Unfinished Business:
 - Third Reading of Ordinance 1569 – Annexation CR 54: Mayor Jenkins presented Ordinance 1569 for third reading. Councilwoman Rosa motioned to approve Ordinance 1569 on third reading. Councilwoman Huff seconded. There were no further questions or comments. The Ordinance was approved on third reading unanimously via roll-call vote. The approved Ordinance will be submitted for publication in the Goshen News and the Warsaw Times Union to begin the 30-day remonstrance period.



- Third Reading of Ordinance 1570 – Rezoning of LFM Property: Mayor Jenkins presented Ordinance 1570 for third reading. Councilwoman Huff motioned to approve Ordinance 1570 on third reading. Councilman Miller seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Second Reading of Ordinance 1571 – East Lincoln Street Alley Vacation: Mayor Jenkins presented Ordinance 1571 for second reading. Councilman Nunemaker motioned to approve the Ordinance on second reading. Councilwoman Huff seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Second Reading of Ordinance 1572 – Metzler Street and Alley Vacation: Mayor Jenkins presented Ordinance 1572 for second reading. Councilwoman Rosa motioned to approve the Ordinance on second reading. Councilman Miller seconded. There were no further questions or comments. The Ordinance was approved unanimously via roll-call vote.
- Approval of Accounts Payable Vouchers: 2020 APV's totaling \$422,217.64: Councilwoman Huff motioned to approve the AP Vouchers. Councilman Nunemaker seconded. Councilman Miller inquired about the Metal Horse Shelter included in the TIF section (page #12 of the APV report). Mayor Jenkins responded that this was part of the Walnut Street Parking Lot and Dumpster Enclosure project. The horse shelter that was already there was in poor shape and will be replaced by one like the one located at the Library. There were no further questions or comments. The AP Vouchers were approved unanimously via roll-call vote.
- Reports of City Officers:
 1. EMS: Nothing to report and no questions were asked.
 2. Fire: Chief Lehman stated that the chicken BBQ will take place this Friday, outside of Rite-Choice, beginning at 10:30 am. Mayor Jenkins noted his appreciation for the work the Fire Department and EMS did earlier in the day as they were called out to battle a fire at Quality Hardwoods. Chief Lehman also thanked the Bremen Fire Department for their help, noting that both departments work well together.
 3. Police: Nothing to report and no questions asked.
 4. Street Superintendent – Superintendent Warren commented that the Stahley Drive work has been completed. The engineer will be in town on Wednesday to review the work. There will also be a construction meeting regarding the Walnut Street dumpster enclosure and parking lot. Superintendent Warren also reminded the public that the Street Department does not pick up



sod or lawn clippings. Those items need to be bagged and disposed of via normal trash pickup. Mayor Jenkins interjected that grass clippings blown into the street get washed into the storm drainage system and has the potential to clog it up. Superintendent Warren concluded by talking about the ordinance that applies to the maximum length a lawn can be, which is 8". The City charges \$100 to mow the yard if necessary.

5. Parks Department: Nothing to report and no questions asked. Mayor Jenkins thanked Superintendent Davis for the work that he and his department have done in trying circumstances.
6. Senior Center Director: Nothing to report and no questions asked.
7. Water/WWTP: Nothing to report and no questions asked. Mayor Jenkins noted that the City has the potential to receive additional funding for the Water Tower and Water Main Project via the CARES ACT. The City is hoping to be successful in receiving additional funds in the form of grant dollars from the federal government.
8. Clerk-Treasurer: CT Knight notified the Council that the City did receive the Supplemental LIT Distribution of approximately \$193,000.
9. Mayor – Mayor Jenkins informed the Council that the COVID-19 numbers have increased, and that special attention is being paid to hospital availability to handle the increase. Also, the July 4th parade was cancelled, and fireworks postponed. There is the possibility that the fireworks will be displayed at the Apple Festival in September. Mayor Jenkins concluded by informing the Council that the federal government provided \$300 million to the state for COVID-19 expenses. The funds were divided out by City population. Nappanee's portion is \$221,000 and can be used to offset COVID-19 expenses through 12/31/20.

Adjournment: With no further business to be discussed, Councilwoman Huff motioned to adjourn the meeting and Councilwoman Rosa seconded. The meeting was adjourned at 7:27 pm by unanimous voice vote.

Phil Jenkins, Mayor

Attest: _____
Jeff Knight, Clerk of the Council