



## ***Board of Works Meeting – Minutes***

Date: May 4, 2020

Time: 3:32 pm

**Board of Works Members in Attendance:** Mayor Phil Jenkins (IP), Wayne Scheumann (OL), Rod Stump (OL)

**Also Present: City Attorney:** Brian Hoffer (OL), **Clerk-Treasurer:** Jeff Knight (IP), Street Superintendent Brent Warren (IP), 3 guests (OL), and 2 members of the press (OL).

- Call to Order: Mayor Jenkins called the meeting to order at 3:32 pm.
- Roll Call: All members were in attendance. Mayor Jenkins presided over the meeting in person. Mr. Scheumann and Mr. Stump attended and voted via Zoom videoconference.
- The sole purpose of this meeting was to open bids submitted to the City for the Microsurfacing, Paving, and Crack Seal projects, and award pending engineer and attorney review in each case.
- Prior to voting, Mayor Jenkins requested that due to time constraints with the need to move forward due to the Community Crossings Grant deadlines, that the BOW make motions to approve apparent low responsible responsive bidder in each category and to authorize City Attorney Hoffer, Superintendent Warren, and Mayor Jenkins to work out contract details and send to INDOT.
  - Street Superintendent Warren conducted the opening of the bids. The following is a report of the companies who submitted bids, where they were located, the dollar amounts of the bids, and the eventual award recipient.
  - Crack Seal Bids:
    - Pavement Solutions from Middletown, Indiana – Base Bid of \$9,815.90, Alt Bid for Routing Cracks of \$4,000;
    - American Pavements, Inc. from Plain City, Ohio – Base Bid of \$11,916.50, Alt Bid for Routing Cracks of \$3,900;
    - Microsurfacing Contractors from Wentzville, Missouri – Base Bid of \$19,714, Alt Bid for Routing Cracks of \$4,300.
    - Mr. Scheuman motioned to accept all the bids submitted, including alternate bids, and approve apparent low, responsible, responsive bidder and to authorize City Attorney Hoffer, Superintendent Warren, and Mayor Jenkins to work out contract details and send to INDOT. Mr. Stump seconded. The award was approved unanimously via roll call vote.



- The low bidder was Pavement Solutions with a base bid of \$9,815.90 and alternate bid of \$4,000.
  
- Microsurfacing:
  - Pavement Solutions from Middletown, Indiana – Base Bid of \$126,200.25
  - American Pavements, Inc. from Plain City, Ohio – Base Bid of \$142,131.54
  - Mayor Jenkins motioned to accept both bids submitted and approve apparent low, responsible, responsive bidder and to authorize City Attorney Hoffer, Superintendent Warren, and Mayor Jenkins to work out contract details and send to INDOT. Mr. Scheumann seconded. The award was approved unanimously via roll call vote.
    - The low bidder was Pavement Solutions with a base bid of \$126,200.25. Mr. Scheumann seconded.
  
- Paving:
  - E&B Paving from Rochester, Indiana – Base Bid of \$320,761.50
  - Phend & Brown from Milford, Indiana – Base Bid of \$309,904.40
  - Rieth Riley from South Bend, Indiana – Base Bid of \$349,719.22
  - Mr. Scheuman motioned to accept all the bids submitted and approve the apparent low, responsible, responsive bidder and to authorize City Attorney Hoffer, Superintendent Warren, and Mayor Jenkins to work out contract details and send to INDOT. Mr. Stump seconded. The award was approved unanimously via roll call vote.
    - The low bidder was Phend & Brown with a base bid of \$309,904.40.

Upon completion of the bid openings and awarding of projects, Superintendent Warren gave a brief update on issues pertaining to Stahley Drive. The initial elevations were not accurate during the design phase of the project and have translated into cost overruns. Superintendent Warren is working with the engineer and contractor to rectify the problem. Mayor Jenkins commented that this update was to serve as a notification to the BOW that a change order will most likely be submitted to them for consideration at the next BOW meeting on May 11<sup>th</sup>.

With no further business to discuss, Mr. Stump motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:58 pm.



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Phil Jenkins, Mayor

Attest: \_\_\_\_\_  
Jeff Knight, Clerk of the Board of Works