



Board of Works Meeting – Minutes

Date: February 10, 2020

Time: 3:30 pm

Board of Works Members in Attendance: Mayor Phil Jenkins and Wayne Scheumann

Also Present: City Attorney: Brian L. Hoffer, **Clerk-Treasurer:** Jeff Knight, 6 guests and 1 member of the press.

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Mayor Jenkins and Mr. Scheumann were in attendance and constituted a quorum.
- The minutes from the January 27th meeting were submitted by Clerk-Treasurer Knight. Mr. Scheumann motioned they be accepted. Mayor Jenkins seconded. There was no further discussion regarding the minutes. The minutes were approved unanimously by voice vote.
- Petitions and Comments by Citizens:
 - Sewer Bill Adjustments (Superintendent Gerber noted that all was in order with these requests):
 - 452 W. Centennial St. – Mayor Jenkins motioned to approve the adjustment. Mr. Scheumann seconded. The adjustment was approved unanimously.
 - 507 Broad St. – Mr. Scheumann motioned to approve the adjustment. Mayor Jenkins seconded. The adjustment was approved unanimously.
 - 852 E. Market St. - Mayor Jenkins motioned to approve the adjustment. Mr. Scheumann seconded. The adjustment was approved unanimously.
 - 408 W. Walnut St. – Mr. Scheumann motioned to approve the adjustment. Mayor Jenkins seconded. The adjustment was approved unanimously.
- Reports of Committees, Board, and Commissions: There were none.
- Unfinished Business:
 - Award Street Department New Dump Truck: Superintendent Warren referenced a memo to the Board requesting to purchase the new dump truck from National Auto Fleet Group for \$32,402.52 based upon Advantage Ford's inability to meet the specs required. Mr. Scheumann motioned to accept the proposal from National Auto Fleet Group. Mayor Jenkins seconded. Approval was granted unanimously by voice vote.



- New Business:
 - Approve Request by Abate to use Downtown Pavilion on April 19th, 2020 from 8:00 am to 2:00 pm: This request will impact Clark Street, as it will be blocked off. They have also requested the Firetruck with the flag raised. Mayor Jenkins motioned to grant the request. Mr. Scheumann seconded. Approval was granted unanimously by voice vote.
 - Approve Request by Park Department to use Downtown Pavilion for Market on Market: The use of the pavilion will begin on May 30th and run every Saturday through October 10th. The exceptions during this time will be July 4th and during the Apple Festival. Mr. Scheumann motioned to grant the request. Mayor Jenkins seconded. Approval was granted unanimously by voice vote.
 - Approve 2020 July 4th Fireworks Contract: The contract is, once again, with Night Magic and the cost is \$12,000. Mr. Scheumann inquired as to whether or not there will be a rain date if necessary. EMS Chief Sumpter responded that there was not a specific date. He mentioned that there was the possibility of having them during the Apple Festival or after a football game. Mr. Scheumann motioned to approve the contract. Mayor Jenkins seconded. Approval of the contract was granted unanimously by voice vote.
 - Approve Request by Police Department to donate 2 squad cars to the Academy: Police Chief Rulli expressed the desire to deem two squad cars obsolete and donate them to the Academy for an equivalent value in credit towards future training. Mr. Scheumann motioned to deem the cars obsolete and donate them to the Academy. Mayor Jenkins seconded. The request was approved unanimously by voice vote.
- Accounts Payable Vouchers:
 - 2020 Water Operating APV's totaling \$202,360.24: Mr. Scheumann motioned to approve the submitted APV's. Mayor Jenkins seconded. The APV's were approved unanimously by voice vote.
 - 2020 WWTP Operating APV's totaling \$125,952.95: Mr. Scheumann motioned to approve the submitted APV's. Mayor Jenkins seconded. The APV's were approved unanimously by voice vote.
 - 2020 CSO Operating APV's totaling \$540: Mayor Jenkins motioned to approve the submitted APV's. Mr. Scheumann seconded. The APV's were approved unanimously by voice vote.



- Reports by City Officers:

- EMS Director – Nothing to report.
- Fire Chief – Nothing to report.
- Police Chief – Nothing to report
- Street Superintendent – Nothing to report.
- Park Superintendent – A letter was submitted by the Parks Department for an exemption to Ordinance 1226 regarding mowing prior to 7:00 am as it pertains to their maintenance personnel. Mr. Scheumann motioned to approve the exemption. Mayor Jenkins seconded. The exemption was approved unanimously by voice vote.
- Water/Waste-Water – Superintendent Gerber discussed proposals submitted by New Paris Telephone. The first was to provide the Water Department with fiber and phone services that will save approximately \$344 per month. The new fiber would provide speeds of 25 megabytes upload and 25 megabytes download. The total cost will be \$5,051.56. Mr. Scheumann inquired as to why the faster speed of 50 megabytes up and down was not selected. Superintendent Gerber responded that the faster speed was not required. Mayor Jenkins motioned to approve the proposal from New Paris Telephone. Mr. Scheumann seconded. The proposal was approved unanimously by voice vote.

The second proposal from New Paris Telephone was for the WWTP and will cost \$7,680.97. This will provide Internet speeds of 50 megabytes upload and 50 megabytes download. Mr. Scheumann motioned to approve the proposal from New Paris Telephone. Mayor Jenkins seconded. The proposal was approved unanimously by voice vote. As part of this and the immediately preceding request, approval was granted to purchase power supplies of approximately \$200 each from a third party vendor.

Mr. Scheumann asked how the water meter replacement was progressing. Superintendent Gerber noted that 185 new meters have been installed thus far.

The final request from Superintendent Gerber was for the approval to close the bike path in front of the WWTP for four weeks while LD Docsa completes some work in that section of the WWTP. The effective date is today and runs until March 9th. Mayor Jenkins motioned to grant the request for closure. Mr. Scheumann seconded. The request was approved unanimously by voice vote.

- Clerk Treasurer – Nothing to report



- Mayor – Mayor Jenkins referenced the approved 2020 pay ordinance which increased Rex and Beth Hersbergers paid hours to 40 hours a week. It was requested for the Hershberger’s vacation and personal time be increased from 7 hours per day to 8 hours per day commensurate with the increased hours worked. Mr. Scheumann commented that the Hershberger’s do good work. Mayor Jenkins concurred. Mr. Scheumann motioned to approve the increase. Mayor Jenkins seconded. The increase was approved unanimously by voice vote.

With no further business to discuss, Mayor Jenkins motioned that the meeting be adjourned. Mr. Scheumann seconded. Adjournment was agreed to by voice vote and the meeting was adjourned at 3:59 pm.