



Board of Works Meeting – Minutes

Date: December 23, 2019

Time: 3:30 pm

Board of Works Members in Attendance: Mayor Phil Jenkins, Rod Stump, Wayne Scheumann

Also Present: City Attorney: Brian L. Hoffer, **Clerk-Treasurer:** Kathy Brown, 4 guests and 2 members of the press.

- Call to Order: Mayor Jenkins called the meeting to order at 3:30 pm.
- Roll Call: Each Board of Works member was in attendance.
- The minutes from the December 9th, 2019 meeting were submitted by Clerk-Treasurer Brown. Rod Stump motioned they be accepted. Mayor Jenkins seconded. There was no further discussion regarding the minutes. The minutes were approved unanimously by voice vote.
- Citizen Input: There was a request for excavating in public right-of-way for 1303 E. Market St. After review, Don Lehman indicated that this request was previously approved in February 2019.
- Unfinished Business: Mayor Jenkins indicated that the New Ambulance will remain tabled.
- New Business: Andrew Robarge, with Commonwealth Engineers, and Ross Hagen, from Baker-Tilly, presented the Water Asset Management Plan to the Board. After a brief question and answer session, a motion was made by Wayne Scheumann to table this item until January 13th. The motion was seconded by Rod Stump. The motion was approved unanimously by voice vote. Rod Stump made a motion to approve the Infrastructure Division C - Soccer Complex Pay Application #14. The motion was seconded by Wayne Scheumann. The motion was approved unanimously by voice vote. Wayne Scheumann made a motion to approve the Infrastructure Division D - Water Service Line Replacement Pay Application #4. The motion was seconded by Rod Stump. The motion was approved unanimously by voice vote. Mayor Jenkins made a motion to approve the 2020 Agreement with Emans Engineering for the City's Stormwater system. The motion was seconded by Rod Stump. The motion was approved unanimously by voice vote.
- Accounts Payable Vouchers in the amount of \$54,507.28 for Water and \$29,515.46 for Wastewater were submitted by Clerk-Treasurer Brown for approval. Rod Stump made the motion to approve them. Mayor Jenkins seconded the motion. The Board of Works approved accepting the A/P Vouchers unanimously by a voice vote.



- Utilities Manager Gale Gerber indicated that the Water Department is working on replacing older water meters in businesses and residences and wanted to make owners aware that the department will work with them to schedule a time to access the properties to change the meters. Fire Chief Don Lehman indicated that Marvin Stalter was named 2019 firefighter of the year by his peers in the Fire Department. Mayor Jenkins announced that the City Council will hold a special meeting on Monday, December 30, at 5:30 PM, in the Council Chambers to take care of some year end business.

With no further business to be discussed, Rod Stump motioned to adjourn the meeting and Wayne Scheumann seconded. The meeting was adjourned at 4:15 PM.