

COMMON COUNCIL MINUTES

September 16, 2019

The City of Nappanee Common Council met on Monday, September 16, 2019 at 7:00 PM in the Council Chambers of the City Building. Mayor Jenkins called the meeting to order.

ROLL CALL: Members were present or absent as follows:

Present: Todd Nunemaker, Anna Huff, Amy Rosa, Brandie Yoder and Jake Dermott

Absent:

Others Present: Mayor Phil Jenkins, Clerk-Treasurer Kathy Brown, City Attorney Brian Hoffer, EMS Director Jim Sumpter, Fire Chief Don Lehman, Police Chief Steve Rulli, Street Superintendent Brent Warren, Park Superintendent Chris Davis, Superintendent Gale Gerber, Senior Center Co-Directors Rex and Beth Hershberger 3 guests and 1 media.

APPROVAL OF THE MINUTES: Amy Rosa made a motion to approve the September 3, 2019 meeting minutes. Anna Huff seconded the motion and it carried, *viva voce*.

PETITIONS AND COMMENTS BY CITIZENS:

REPORTS OF COMMITTEES, BOARDS AND COMMISSIONS:

UNFINISHED BUSINESS:

NEW BUSINESS: Ross Hagen from Baker-Tilly discussed with the Council cash flow reports for 2019 and 2020 showing the revenue and expenses for each. Lines 1 – 29 are receipts; line 32 are the expenditures; line 34 shows the increase/decrease and line 37 shows the ending cash/investments. We will be receiving a 3.5% increase in property tax for 2020. The Circuit Breaker was 13% for 2019. The Clerk-Treasurer re-established the Cumulative Capital Development Fund in 2019 back to \$00.05 cents. The Mayor asked what the State says operating balances should be. Mr. Hagen responded around 15% and the City is carrying approximately 50% with cash/investments. The Mayor discussed how Planning is going to add a Fulltime person as they have been unable to get a part time person and he feels that there is Fulltime work. Park will be adding another Fulltime Laborer; a Fulltime Facility Manager and a Permanent Part-time person to help in the office. The 2020 budget was discussed. Councilman Dermott asked why the building/planning position went from \$10,000.00 to \$44,000.00. The Mayor stated we are taking it from a part time position to a full time position. Currently we do not have anyone in the position and we have enough work for a full time employee. Councilwoman Huff asked why the Central School Suites building/maintenance was going from \$5,000.00 to \$10,000. The Mayor stated that with the Boys/Girls Club moving out and FCDC moving in we will be doing renovations. Councilwoman Rosa asked why 253 W Market Street is in the budget with no funds. Clerk-Treasurer Brown stated that we have purchased the property but have not received any bills so we do not know what the budget will be but need to have it in the budget as zeroes for next year. The Mayor went on to state that it will be an additional appropriation in 2020. The Mayor's budget was increased on his promotional account from \$1,000.00 to \$10,000.00. The Senior Center budget was decreased on the office supplies from \$11,510.00 to \$2,510.00. Councilman Dermott wanted to know why EMS is paying so much in overtime, why wouldn't the City just hire more people or at least do a time study. EMS Director Sumpter stated you would have to hire three people at a time or the shifts do not work out. The Mayor stated that the City will be doing a study to look at EMS and Fire will look at going Fulltime in 2021. Councilman Nunemaker agreed that hiring three would be better than paying all the overtime. Councilwoman Yoder asked why MVH has no sidewalk replacement dollars for 2020. Superintendent Warren stated we have very little citizen interest in paying the 20% match. We are also using Community Crossing Funds to do sidewalks now. The Greenkeeper title was changed to Golf Course Superintendent who will report to the Park Superintendent. Councilman Dermott wondered why we are paying top dollar in the budget for the Golf Course Superintendent. The Mayor stated that is the top salary that can be paid for 2020, it does not mean that is what will be paid to start, depending

on qualifications. Jake then asked why we need someone in the office for park as a permanent part time position, is there really that much work. The Park Superintendent stated that it is needed. Councilman Dermott asked the Mayor what the Soccer Complex actually cost the City. The Mayor stated the City spent 1.2 million and the rest is in the Wellfield Project and loan. Councilman Dermott asked the Mayor to get him a total on what we have spent so far for the Soccer Complex. Amy Rosa made a motion to approve Senior Center Co-Directors to be moved to 40 hours per week. Anna Huff seconded the motion and it carried, *viva voce*. Anna Huff made a motion to approve Ordinance 1563 – 2020 Budget with changes on first reading. Brandie Yoder seconded the motion and it carried, *viva voce*. Todd Nunemaker made a motion to approve Ordinance 1560 – 2020 Elected Officials Salary. Brandie Yoder seconded the motion and it carried, 4-1. The 2020 Salaries were discussed. Amy Rosa made a motion to approve Ordinance 1559 – 2020 Salaries with name change. Anna Huff seconded the motion and it carried, *viva voce*. Todd Nunemaker made a motion to make a special exemption for 352 E. Market Street as approved by the Board of Zoning. Anna Huff seconded the motion and it carried, *viva voce*.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS: Anna Huff made a motion to approve 2019 APVs totaling \$401,975.74. Todd Nunemaker seconded the motion and it carried, *viva voce*.

REPORTS OF CITY OFFICERS: Chief Rulli stated that it was the best Night Out Against Crime ever. Superintendent Davis stated the Park will be receiving a grant next year, for \$250,000.00 for South Park. This will be a 50/50 matching grant. Superintendent Gerber stated the CSO Grand Opening will be September 26, 2019 from 3 – 6 pm. The Mayor reminded everyone about the Apple Festival coming up.

ADJOURNMENT: The meeting adjourned at 9:08 pm.

Phil Jenkins, Mayor

ATTEST: _____
Kathy L Brown, IAMC, Clerk of the Council