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**BOARD OF PUBLIC WORKS AND SAFETY**


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**January 28, 2019**

The Nappanee Board of Public Works and Safety met on Monday, January 28, 2019 at 3:30 PM in the Nappanee Council Chambers. Phil Jenkins called the meeting to order.

**ROLL CALL:** On call of the roll the members were present or absent as follows:

**Present:** Wayne Scheumann, Rod Stump

**Absent:**

**Others Present:** Mayor Phil Jenkins, Clerk-Treasurer Kathy Brown, City Attorney Brian Hoffer, Street Superintendent Brent Warren, Police Chief Steve Rulli, Fire Chief Don Lehman, EMS Director Jim Sumpter, Utility Superintendent Gale Gerber, Superintendent Chris Davis, 12 guests and 1 media.

**APPROVAL OF THE MINUTES:** Wayne Scheumann made a motion to approve the January 14, 2019 meeting minutes. Rod Stump seconded the motion and it carried, *viva voce*.

**CITIZEN INPUT:** Phil Jenkins made a motion to approve the excavation of 502 S Oakland Avenue. Rod Stump seconded the motion and it carried, *viva voce*. Rod Stump made a motion to approve the adjustment for 453 E Marion St. Wayne Scheumann seconded the motion and it carried, *viva voce*. Merlin Schrock, 156 W Market Street asked to speak regarding his next door neighbor. Mr. Schrock was told by DJ Construction that it would not affect his business and parking which it is. Now they are telling him they are going to have to bring a crane in and he will have to close his business for a few days. The Mayor stated that Rem will be here at the February 4<sup>th</sup> meeting and this will be discussed. Mr. Schrock stated he will be here for the 3:30, February 4<sup>th</sup> meeting.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:** Jeff Kitson asked to use the pavilion for May 18<sup>th</sup> from 7 a.m. to 5 p.m. for Junior Achievement Lemonade day. Phil Jenkins made a motion to approve the request. Wayne Scheumann seconded the motion and it carried, *viva voce*. Andrew Robarge from Commonwealth discussed the WWTP Asset Management Plan. It is very similar to what we have already done with water and this will show the old and new plant. It will be required for funding sources in the future. We recommend updating semi-annually or annually. Wayne Scheumann made a motion to approve the request for Task order 2019-01. Phil Jenkins seconded the motion and it carried, *viva voce*. Phil Jenkins made a motion to approve advertising for quotes for the sewer lining replacement project as it can be done trenchless. Wayne Scheumann seconded the motion and it carried, *viva voce*. Quotes are to be back on February 25, 2019 at 3:00 p.m. Rod Stump seconded the motion and it carried, *viva voce*. Al Stong from Commonwealth then discussed the approval of Division "B" certificate of substantial completion. Commonwealth has taken the attached punch list and doubled the amount it will cost to get the work finished and recommend that we go ahead and approve substantial work completion, pending USDA approval and the City Attorney making sure all legal claims are paid. Wayne Scheumann made a motion to approve Commonwealth's recommendation. Rod Stump seconded the motion and it carried, *viva voce*. Wayne Scheumann made a motion to approve for Division "B" change order #9 for a deduct of \$198,892.00. Rod Stump seconded the motion and it carried, *viva voce*. Phil Jenkin's made a motion to approve Division "B" Partial Pay App #25 for \$79,834.13 pending USDA approval. Wayne Scheumann seconded the motion and it carried, *viva voce*. Wayne Scheumann made a motion to approve Division "B" Partial Pay App #26 for retainage for \$572,480.83 pending USDA approval and the City Attorney making sure all legal claims are paid prior to the Clerk-Treasurer sending out the check to the vendor. Rod Stump seconded the motion and it carried, *viva voce*. Phil Jenkins made a motion to approve specification quotes for 2019 or 2020 police cars. Quotes are to be back by February 22, at 4:00 p.m. to Josh Harner's attention and then Chief Rulli will make a recommendation to the Board of Works at the 25<sup>th</sup> meeting. Rod Stump seconded the motion and it carried, *viva voce*.

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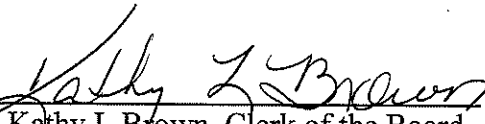
**APPROVAL OF ACCOUNTS PAYABLE VOUCHERS:** Wayne Scheumann made a motion to approve 2019 Water Operating APV's totaling \$30,168,119, 2019 WWTP Operating APV's totaling \$13,979,827. Rod Stump seconded the motion and it carried, *viva voce*. Phil Jenkins made a motion to approve CSO Operating APV's totaling \$673,833.41 pending USDA approval. Clerk-Treasurer Brown asked that we add that we would not send the check to the Vendor who has a claim against them until the City Attorney gave her something in writing that the claim on the vendor was released. Wayne Scheumann seconded the motion and it carried, *viva voce*.

**REPORTS OF CITY OFFICERS:** Phil Jenkins made a motion to approve the \$2.50 per hour raise for Marvin Stalter beginning January 13, 2019. Rod Stump seconded the motion and it carried, *viva voce*. Superintendent Gerber asked for permission for his staff and himself to drive city trucks to and from meetings. Rod Stump made a motion to approve the use of City vehicles. Wayne Scheumann seconded the motion and it carried, *viva voce*. The Mayor stated that we will be opening a warming center Tuesday at 5:00 p.m. until 8:00 a.m. on February 1<sup>st</sup>. With the weather conditions no one should be out on Wednesday and Thursday unless they absolutely have to. Police Chief Rulli then introduced Ethan Taylor and asked that he be sworn in as a new Probationary Patrolman. Phil Jenkins made a motion to approve the hiring of Ethan Taylor, Wayne Scheumann seconded the motion and it carried, *viva voce*. Phil Jenkins made a motion to table comp time until Chief Rulli, Clerk-Treasurer Brown and himself could get together. Wayne Scheumann seconded the motion and it carried, *viva voce*.

**ADJOURNMENT:** The meeting adjourned at 4:15 PM.

  
Phil Jenkins, Mayor

ATTEST:

  
Kathy L Brown, Clerk of the Board